



May 5, 2023

Fiscal Administrative Procedure Manual Transmittal Letter (FAPMTL) No. 484

To: Fiscal Administrative Procedure Manual Holders

From: Matt Damschroder, Director

Subject: Temporary Assistance for Needy Families (TANF) Work Expense Allowance Allocation

Effective with FFY15, issued in FAPL # 55, the Ohio Department of Job and Family Services (ODJFS) created a separate allocation for TANF work expenses. New rule 5101:9-6-08.13 "Temporary Assistance for Needy Families (TANF) Work Expense Allowance Allocation" outlines this process.

Within the County Finance Information System (CFIS), this allocation is currently called the "TANF Reg Work Allow Reduction."

For questions, please contact your ODJFS Fiscal Supervisor or the BCFTA Helpdesk at CFIS_HELP_DESK@jfs.ohio.gov.

Instructions:

Location	Remove	Insert
Chapter 6	N/A	5101:9-6-08.13 (effective 5/15/2023)

5101:9-6-08.13 **Temporary assistance for needy families (TANF) work expense allowance allocation (TWA).**

- (A) The Ohio department of job and family services (ODJFS) issues the TWA allocation to cover TWA expenses paid to a TANF recipient through the Ohio benefit (OB) system by the county department of job and family services (CDJFS).
- (B) The TWA allocation amount is a deduction from the TANF Regular allocation as outlined in rule 5101:9-6-08 of the Administrative Code.
- (C) The initial TWA allocation is based on the greater of the average of the CDJFS last two years reported work allowance expenses or the total of the CDJFS's last four completed quarters' reported expenses.
- (D) The TWA allocation can be adjusted as follows:
- (1) Every quarter ODJFS reduces the CDJFS's TWA allocation by the reported OB TANF work allowance expenses.
 - (2) When there is not sufficient TWA allocation to cover TWA expenses, ODJFS moves additional TANF regular allocation to the TWA allocation.
 - (3) During a federal fiscal year, a CDJFS may move TANF regular allocation to TWA.
 - (4) After the final TWA expense OB report is received by ODJFS and there is more TWA allocation than reported expenses, ODJFS moves the remaining TWA allocation to the TANF regular allocation.
- (E) The definitions, requirements, and responsibilities contained in rule 5101:9-6-50 of the Administrative Code are applicable to this rule.

Effective: 5/15/2023

CERTIFIED ELECTRONICALLY

Certification

05/04/2023

Date

Promulgated Under: 111.15
Statutory Authority: 5101.02
Rule Amplifies: 5101.02