



Department of  
Job and Family Services

Mike DeWine, Governor  
Jon Husted, Lt. Governor

Matt Damschroder, Director

April 13, 2023

Fiscal Administrative Procedure Transmittal (FAPMTL) No. 483

TO: Fiscal Administrative Procedure Manual Holders

FROM: Matt Damschroder, Director

SUBJECT: Emergency Services Assistance Allocations

The Ohio Department of Job and Family Services has amended Administrative Code rules "Emergency Services Assistance Allocations (ESAA) for Family Preservation" and "Emergency Services Assistance Allocations (ESAA) for Family Reunification."

Minor changes were made to update rule reference and language to reflect the most current funding terminology.

Please direct inquiries to your ODJFS Fiscal Supervisor or the CFIS Helpdesk  
CFIS\_HELP\_DESK@jfs.ohio.gov.

**Instructions:**

Location	Remove	Insert
Chapter 6	5101:9-6-36 (effective 5/26/2022)	5101:9-6-36 (effective 4/22/2023)
Chapter 6	5101:9-6-36.1 (effective 5/26/2022)	5101:9-6-36.1 (effective 4/22/2023)

30 East Broad Street  
Columbus, OH 43215

[jfs.ohio.gov](http://jfs.ohio.gov)

This institution is an equal opportunity provider and employer.

5101:9-6-36                    **Emergency services assistance allocations (ESAA) for family preservation.**

(A) The Ohio department of job and family services (ODJFS) issues Title IV-B, subpart 2 funding to public children services agencies (PCSAs) to preserve the family unit in crisis. ODJFS issues preservation funding as two separate allocations; one for direct services and one for operating costs. The assistance listing number (ALN), ~~formerly known as catalog of federal domestic assistance (CFDA) number~~ for these allocations is 93.556.

(B) ODJFS communicates the funding period and liquidation period through the county finance information system (CFIS). The PCSA can incur ESAA preservation services through the funding period and disburse and report expenditures no later than the end of the liquidation period. Expenditures in excess of the allocation amount are the responsibility of the county agency.

(C) Methodology

The methodology used to distribute available funds is as follows:

- (1) ODJFS allocates forty per cent of the statewide allocation equally among all PCSAs; and
- (2) ODJFS allocates sixty per cent of the statewide allocation based on each county's population of children less than one hundred per cent of the federal poverty level as compared statewide in the same category, utilizing the most recent available calendar year data from the U.S. bureau of census figures.

(D) Reimbursement

- (1) ODJFS reimburses the PCSAs for allowable direct and operating ESAA preservation expenditures with seventy-five per cent federal Title IV-B, subpart 2 funds. The PCSA shall use eligible state funding or provide local funds at a twenty-five per cent match rate for the nonfederal share.
- (2) When the nonfederal share includes donated funds, rule 5101:9-7-50 of the Administrative Code shall be followed.

(E) ESAA family preservation allocation

- (1) The PCSA can claim allowable family preservation services expenditures ~~for providing direct ESAA preservation services~~ as described in rule ~~5101:2-40-02~~5101:2-1-01 of the Administrative Code.

(2) PCSAs shall report direct ESAA service expenditures as described in rule 5101:9-7-29 of the Administrative Code.

(F) ESAA family preservation operating allocation

.

(1) A PCSA may claim reimbursement of non-allocated administrative costs using ESAA preservation through the social services random moment sample (SSRMS) reconciliation/certification of funds (COF) process.

(2) A PCSA may request a transfer of the operating allocation to the direct services allocation for services stated in paragraph (E)(1) of this rule prior to the end of the liquidation period.

(G) The definitions, requirements, and responsibilities contained in rule 5101:9-6-50 of the Administrative Code are applicable to this rule.

Effective: 4/22/2023

CERTIFIED ELECTRONICALLY

---

Certification

04/12/2023

---

Date

Promulgated Under: 111.15  
Statutory Authority: 5101.02  
Rule Amplifies: 5101.02  
Prior Effective Dates: 10/30/1994, 05/16/1995 (Emer.), 06/26/1995,  
11/11/1996, 07/21/1997, 01/26/1998, 07/02/2002  
(Emer.), 09/28/2002, 02/20/2004, 02/05/2006,  
02/06/2011, 03/21/2013, 03/31/2018, 05/26/2022

5101:9-6-36.1      **Emergency services assistance allocations (ESAA) for family reunification.**

(A) The Ohio department of job and family services (ODJFS) issues Title IV-B, subpart 2 funding to public children services agencies (PCSAs) to reunify the family unit in crisis. ODJFS issues reunification funding as two separate allocations; one for direct services and one for operating costs. The assistance listing number (ALN), ~~formerly known as the catalog of federal domestic assistance (CFDA)~~ number is 93.556.

(B) ODJFS communicates the funding period and liquidation period through the county finance information system (CFIS). The PCSA can incur ESAA reunification services through the funding period and disburse and report expenditures no later than the end of the liquidation period. Expenditures in excess of the allocation amount are the responsibility of the county agency.

(C) Methodology

The methodology used to distribute available funds is as follows:

- (1) ODJFS allocates forty per cent of the statewide allocation equally among all PCSAs; and
- (2) ODJFS allocates sixty per cent of the statewide allocation based on each county's population of children less than one hundred per cent of the federal poverty level as compared statewide in the same category, utilizing the most recent available calendar year data from the U.S. bureau of census figures.

(D) Reimbursement

- (1) ODJFS reimburses the PCSA for allowable direct and operating ESAA reunification expenditures with seventy-five per cent federal Title IV-B, subpart 2 funds. The PCSA shall use eligible state funding or provide local funds at a twenty-five per cent match rate for the nonfederal share.
- (2) When the nonfederal share includes donated funds, rule 5101:9-7-50 of the Administrative Code shall be followed.

(E) ESAA reunification allocation

- (1) The PCSA can claim allowable expenditures related to time-limited family reunification services as described in rule ~~5101:2-40-02~~5101:2-1-01 of the Administrative Code.
- (2) PCSAs shall report direct ESAA services expenditures as described in rule 5101:9-7-29 of the Administrative Code.

(F) ESAA family reunification operating allocation

(1) A PCSA may claim reimbursement of non-allocated administrative costs using ESAA reunification through the social services random moment sample (SSRMS) reconciliation/certification of funds (COF) process.

(2) A PCSA may request a transfer of the operating allocation to the direct services allocation for services stated in paragraph (E)(1) of this rule prior to the end of the liquidation period.

(G) The definitions, requirements, and responsibilities contained in rule 5101:9-6-50 of the Administrative Code are applicable to this rule.

Effective: 4/22/2023

CERTIFIED ELECTRONICALLY

---

Certification

04/12/2023

---

Date

Promulgated Under: 111.15  
Statutory Authority: 5101.02  
Rule Amplifies: 5101.02  
Prior Effective Dates: 10/30/1994, 05/16/1995 (Emer.), 06/26/1995,  
11/11/1996, 07/21/1997, 01/26/1998, 07/02/2002  
(Emer.), 09/28/2002, 02/20/2004, 02/05/2006,  
02/06/2011, 03/21/2013, 03/31/2018, 05/26/2022