



April 11, 2023

Fiscal Administrative Procedure Manual Transmittal Letter (FAPMTL) No. 481

To: Fiscal Administrative Procedure Manual Holders

From: Matt Damschroder, Director

Subject: County Family Services Agencies (CFSA) Pass-through Allocation.

As a result of an internal five-year review, the Ohio Department of Job and Family Services (ODJFS) has amended Administrative Code rule 5101:9-6-44 "County Family Services Agencies Pass-through Allocation" with minor edits to update references.

Please direct inquiries to your ODJFS Fiscal Supervisor or the CFIS Helpdesk CFIS_HELP_DESK@jfs.ohio.gov.

Instructions:

Location	Remove	Insert
Chapter 6	5101:9-6-44 (4/2/2018)	5101:9-6-44 (effective 4/23/2023)

5101:9-6-44

County family services agencies (CFSA) pass-through funding.

(A) The Ohio department of job and family services (ODJFS), as a recipient of federal funding, functions as a "pass-through entity" for "pass-through funding" to CFSAs as defined in section 307.981 of the Revised Code.

(B) Funding

"Federal financial participation" (FFP) means the federal government's share of allowable expenditures. FFP is available as pass-through funding for allowable expenditures for services and activities properly attributable to the programs outlined in paragraph (C) of this rule. The CFSA may access the FFP for allowable expenditures via the county draw and expenditure reporting process in the county finance and information system (CFIS). The CFSA is eligible for the FFP or state-funded match of allowable costs, up to the maximum amount of funds available, for the following types of funding:

(1) Public assistance (PA) agency

(a) The food assistance (FA) program, administered by United States department of agriculture (USDA), food and nutrition services (FNS) under the authority of 7 C.F.R. part 277.4, assists low-income households to purchase food. The matching requirement for the FA program is fifty per cent. The ~~catalog of federal domestic assistance (CFDA)~~ assistance listing number (ALN) for this allocation is 10.561.

(b) The medical assistance program, administered by the U.S. department of health and human services (HHS) centers for medicare and medicaid services (CMS). The ~~catalog of federal domestic assistance (CFDA)~~ number ALN for this funding is 93.778.

(c) The state children's insurance program (SCHIP), administered by U.S. HHS CMS under the authority of Title XIX of the Social Security Act. The ~~catalog of federal domestic assistance (CFDA)~~ number ALN for this funding is 93.767.

(d) Medicaid at-risk pregnancy (ARP) transportation, medicaid healthchek, and medicaid non-emergency transportation (NET) as described in rule 5101:9-6-44.1 of the Administrative Code.

(2) Child support enforcement agency (CSEA) Title IV-D funding as described in paragraph (C) (1) of rule 5101:9-6-90 of the Administrative Code.

(3) Public children services agency (PCSA)

- (a) Medicaid child welfare related. The ~~CFDA number~~ ALN for this funding is 93.778.
 - (b) Title IV-E funding as described in ~~rule~~ rules 5101:9-6-28 and 5101:9-6-62 of the ~~Revised~~ Administrative Code.
- (C) ODJFS utilizes the following methodology to distribute funds for pass-through allocations:
- (1) ODJFS allocates initial pass-through funding to the CFSA based on the greater of:
 - (a) The average of the CFSA's last two years reported expenditures; or
 - (b) The total of the CFSA's last four completed quarters' reported expenditures.

A CFSA with no reported expenditures over either time period will receive a minimum budget.
 - (2) The CFSA may submit an FFP allocation increase request in CFIS and ODJFS will review the request and:
 - (a) Approve the request; and/ or
 - (b) Request justification from the CFSA for an estimate of current quarter expenditures; and/or
 - (c) Deny the request.
 - (3) Funding is based on reported expenditures and any unspent budget may be adjusted at the discretion of ODJFS to meet current statewide funding.
- (D) The grant availability for pass-through funding is communicated by ODJFS through the county finance information system (CFIS).
- (E) The CFSA may access federal pass-through funding and state allocations using CFIS expenditures reporting and draw request processes or via quarterly reimbursement.
- (F) The CFSA shall report revenues and expenditures for the pass-through funding as described in rule 5101:9-7-29 of the Administrative Code.

Effective: 4/23/2023

CERTIFIED ELECTRONICALLY

Certification

04/10/2023

Date

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