



Department of Job and Family Services

Mike DeWine, Governor
Jon Husted, Lt. Governor

Matt Damschroder, Director

March 2, 2022

Fiscal Administrative Procedure Transmittal (FAPMTL) No. **462**

TO: Fiscal Administrative Procedure Manual Holders
FROM: Matt Damschroder, Director
SUBJECT: **Title IV-E Direct Contract Costs**

As the result of an internal five-year review, the Ohio Department of Job and Family Services has amended Administrative Code rule 5101:9-4-09 "Title IV-E Direct Contract Costs." The language was updated to reflect current program rules and funding practices.

Please direct inquiries to your ODJFS Fiscal Supervisor or the CFIS Helpdesk CFIS_HELP_DESK@jfs.ohio.gov.

Please direct inquiries to your ODJFS Fiscal Supervisors/Bureau of County Finance and Technical Assistance at (614) 752-9194.

Instructions:

Location	Remove	Insert
Chapter 4	5101:9-4-09 (effective 9-12-2016)	5101:9-4-09 (effective 3/11/2022)

5101:9-4-09

Title IV-E direct contract costs.

(A) A public children services agency (PCSA) may claim costs for contractually purchased services incurred for allowable Title IV-E activities. Unlike other Title IV-E administration and training costs, which are claimed via random moment sample time study and calculated through a cost pool, Title IV-E contract costs are claimed as direct costs. All contract costs are established prior to contract execution.

A PCSA shall report the following types of Title IV-E contract costs as direct costs:

- (1) Recruitment, home study and certification of persons desiring to be foster parents;
- (2) Recruitment, home study, and supervision of persons desiring to be adoptive parents;
- (3) Training of PCSA staff and short-term training of current or prospective foster or adoptive parents to include costs associated with providing, securing and procuring training. Excludes reimbursement of foster caregiver stipend payments;
- (4) Transportation of foster children (transportation of foster children is limited to transportation provided by those other than foster parents; ~~the cost of transportation by foster care parents is included in the foster care maintenance payment~~);
- (5) Contracted services for Title IV-E administration activities i.e. eligibility determination/redetermination etc; ~~and~~
- (6) Services of a prosecutor or private counsel;
- (7) Other allowable Title IV-E contracts and purchased services costs for foster children; and
- (8) Other allowable Title IV-E contracts and purchased services costs for adoptive children.

(B) The Ohio department of job and family services (ODJFS) calculates federal financial participation (FFP) for each contract type on a county specific basis. ODJFS calculates the FFP quarterly. In some instances, the amount of the FFP paid will reflect apportionment of the amount paid to the vendor, provider, or PCSA sub-grantee by the applicable Title IV-E eligibility ratio prior to the computation of the actual federal share.

(C) A PCSA shall report Title IV-E contract costs for reimbursement as described in rule 5101:9-7-29 of the Administrative Code. ODJFS ~~will reimburse~~ reimburses the PCSA based on the quarterly FFP.

Effective: 3/11/2022

CERTIFIED ELECTRONICALLY

Certification

03/01/2022

Date

Promulgated Under: 111.15
Statutory Authority: 5101.02
Rule Amplifies: 307.86
Prior Effective Dates: 03/28/1988, 01/01/1991, 09/30/1993, 07/01/1994,
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