

Required Documents During the Application Process

The following documents shall be submitted at the time of application for a licensed family child care provider.

- Verification of completion of a high school education, as required in rule 5101:2-13-07 of the Administrative Code.
- A medical statement for the family child care provider applicant that meets the requirements detailed in appendix B to this rule.
- JFS 01250 "Plan of Operation for Child Care" and any necessary attachments.
- Written information for parents and employees as required in rule 5101:2-13-07 of the Administrative Code.
- JFS 01174 "Adjudicated a Delinquent Child Statement."
- Documentation of building inspection pursuant to rule 5101:2-13-04 of the Administrative Code, for type A home providers.
- Fire inspection approval type A home providers issued pursuant to rule 5101:2-13-04 of the Administrative Code.
- Articles of incorporation, if applicable, for type A home providers.
- Written zoning approval, for type A home providers.
- Written disaster plan as required in rule 5101:2-13-16 of the Administrative Code.

Note: Requests for background checks in the Ohio Professional Registry (OPR) and fingerprints for the bureau of criminal investigation (BCI) and federal bureau of investigation (FBI) criminal records checks for the provider and any resident of the home, age 18 or older, shall be submitted at the time of application in accordance with rule 5101:2-13-09 of the Administrative Code.