



November 29, 2021

Fiscal Administrative Procedure Manual Transmittal Letter (FAPMTL) No. 457

To: Fiscal Administrative Procedure Manual Holders

From: Matt Damschroder, Director

Subject: State Social Services Operating Allocation

As the result of a five-year rule review, the Ohio Department of Job and Family Services (ODJFS) is amending Administrative Code rule 5101:9-6-10 " State Social Services Operating Allocation." The rule has been updated to reflect the most current funding procedures and references.

Please direct inquiries to your ODJFS Fiscal Supervisor or the CFIS Helpdesk CFIS_HELP_DESK@jfs.ohio.gov.

Instructions:

Location	Remove	Insert
Chapter 6	5101:9-6-10 (effective 11/10/2016)	5101:9-6-10 (effective 12/7/2021)

5101:9-6-10

State social services operating (SSO) allocation.

- (A) The Ohio department of job and family services (ODJFS) issues the state ~~social services operating~~ SSO allocation to the county department of job and family services (CDJFS) for expenditures incurred in the operation of social services programs.
- (B) This allocation consists of one hundred per cent state funds.
- (C) ODJFS issues this allocation on a state fiscal year (SFY) basis. ODJFS will communicate the period of performance and liquidation period for this allocation through the county finance information system (CFIS). The CDJFS must expend funds by the end of the funding period ~~of performance~~ and disburse and report expenditures no later than the end of the liquidation period.
- (D) ODJFS utilizes the following methodology to distribute available funds for this allocation.
- (1) When the statewide allocation is within four per cent of the final amount distributed in the preceding year, ODJFS uses the formula in this paragraph to determine each county department of job and family services (CDJFS) share. ODJFS caps increases and decreases in each county's allocation amount at four per cent of the county's preceding year's allocation. ODJFS proportionately distributes county increases of more than four per cent to counties experiencing more than a four per cent decrease. The formula for determining how to allocate the statewide allocation is as follows:
 - (a) Fifty per cent is based on the county's population at or below one hundred fifty per cent of the federal poverty level as compared statewide in the same category.
 - (b) Twenty per cent is based on the county's population at or below eighteen years of age and at or below two hundred per cent of the federal poverty level as compared statewide in the corresponding categories.
 - (c) Twenty per cent is based on the county's population at or over fifty-five years of age and at or below two hundred per cent of the federal poverty level as compared statewide in the corresponding categories.
 - (d) Ten per cent is based on the county's average unemployment rate as compared to the average unemployment rate for all eligible counties, utilizing figures from ODJFS for the most recently available federal fiscal year (FFY).

- (2) When there is more than a four per cent increase or decrease in the statewide allocation amount, each county's preceding SFY allocation will be increased or decreased by the percentage of change to the statewide allocation amount.
- (E) The CDJFS may utilize the social services operating allocation as follows:
- (1) The CDJFS may claim expenditures against this allocation for any direct or purchased services costs as defined in the "State of Ohio Comprehensive Title XX Social Services Plan" and specifically included in the county's title XX county profile; and
 - (2) The CDJFS may elect to transfer a portion of its state social services operating allocation to the county's family and children first council via transfer to a flexible funding pool, as outlined in Section ~~309.50.20337.160~~ of Amended Substitute House Bill ~~153110~~ of the ~~129th~~ 134th General Assembly, using the codes established by ODJFS for this purpose.
- (F) A CDJFS may move any social services operating expenditures as follows:
- (1) The CDJFS may move expenditures to the federal social services allocation as detailed in rule 5101:9-6-12 of the Administrative Code.
 - (2) The CDJFS may move excess expenditures to the child, family, and community protective services allocation as detailed in rule 5101:9-6-12.4 of the Administrative Code.
- (G) The CDJFS shall report expenditures as described in rule 5101:9-7-29 of the Administrative Code.
- (H) Allocation redistribution procedures are contained in rule 5101:9-6-02 of the Administrative Code. The definitions, requirements, and responsibilities contained in rule 5101:9-6-50 of the Administrative Code are applicable to this rule.

Effective: 12/7/2021

CERTIFIED ELECTRONICALLY

Certification

11/23/2021

Date

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