



October 19, 2021

Fiscal Administrative Procedure Manual Transmittal Letter (FAPMTL) No. 456

To: Fiscal Administrative Procedure Manual Holders

From: Matt Damschroder, Director

Subject: Food assistance employment and training (FAET) allocations.

The Ohio Department of Job and Family Services (ODJFS) amended Administrative Code rule 5101:9-6-09 "Food assistance employment and training (FAET) allocation" and rule 5101:9-6-09.3 "Food assistance employment and training (FAET) operating allocation." The rules are being updated to reflect the most current funding procedures.

Please direct inquiries to your ODJFS Fiscal Supervisor or the CFIS Helpdesk CFIS_HELP_DESK@jfs.ohio.gov.

Instructions:

Location	Remove	Insert
Chapter 6	5101:9-6-09 (effective 7/1/2016)	5101:9-6-09 (effective 10/22/2021)
Chapter 6	5101:9-6-09.3 (effective 12/20/2016)	5101:9-6-09.3 (effective 10/22/2021)

5101:9-6-09

Food assistance employment and training (FAET) allocation.

- (A) The supplemental nutrition assistance program (SNAP) employment and training grant reimburses the county department of job and family services (CDJFS) for costs associated with ensuring compliance with federal SNAP regulations. The Ohio department of job and family services (ODJFS) distributes this grant to each CDJFS through a ~~food assistance employment and training~~ FAET allocation.
- (B) ODJFS issues the ~~food assistance employment and training~~ FAET ~~allocations~~ allocation on a federal fiscal year (FFY) basis. ~~ODJFS will communicate the funding and liquidation periods for this allocation through the county finance information system (CFIS). The FAET allocation ends and liquidates the last quarter of the federal fiscal year (FFY) CDJFS must expend funds by the end of the funding period and disburse and report expenditures no later than the end of the liquidation period.~~
- (C) The ~~food assistance employment and training~~ FAET allocation consists of one hundred per cent federal funds. This allocation is under the authority of 7 C.F.R. parts 272 and 273 promulgated by the United States department of agriculture. The assistance listing number (ALN), formerly known as catalog of federal domestic assistance (CFDA) number for this allocation is 10.561.
- (D) The following methodology is used to distribute available funds for this allocation.
- (1) Thirty per cent is based on county population less than one hundred per cent of the federal poverty level utilizing the most recent calendar year (CY) data from the United States bureau of census.
 - (2) Thirty per cent is based on county population less than two hundred per cent of the federal poverty level utilizing the most recently available CY data from the United States bureau of census.
 - (3) Thirty per cent is based upon the county's adjusted recipients. The number of adjusted recipients is equal to the total of the categories of non-public assistance food assistance recipients, disability financial assistance (DFA) recipients and disability medical assistance (DMA) recipients, adult medicaid recipients, healthy start recipients, children health insurance program (CHIP) recipients, temporary assistance for needy families (TANF) related medicaid recipients, and TANF recipients.
 - (4) Five per cent is based upon the county's average unemployment rate as compared statewide in the same category, utilizing the most recently available report month.

- (5) Five per cent is based upon the county's poverty rate. A county's poverty rate is identified as the percentage of the county's population living at or below the federal poverty level.
- (E) Upon completion of the steps in paragraph (D) of this rule, a 0.3 per cent adjusting factor is used to increase or decrease the allocation based upon the county difference to the statewide average per capita income. ODJFS will calculate the applied adjustment as follows:
- (1) Counties with a higher per capita income than the statewide average will receive the adjustment as a decrease; and
 - (2) Counties with a lower per capita income than the statewide average will receive the adjustment as an increase.
- (F) ODJFS caps the formula-calculated allocation amounts at a four per cent increase and decrease from the previous FFY. If a decrease or increase in the statewide amount results in counties' allocations fluctuating more than four per cent, ODJFS will not apply the formula, but will decrease or increase each county's previous FFY allocation by the percentage of change to the statewide amount.
- (G) Expenditures that may be properly charged against this allocation include administrative, direct delivery, contracted, and purchased services costs for the ~~food assistance employment and training~~ FAET program as detailed in rules 5101:4-3-29 to 5101:4-3-38 of the Administrative Code.
- (H) Allocation redistribution is pursuant to rule 5101:9-6-02 of the Administrative Code: ~~Any CDJFS may redistribute any excess expenditures of the SNAP employment and training grant to the FAET operating allocation as outlined in rule 5101:9-6-09.3 of the Administrative Code.~~
- (I) A CDJFS may redistribute excess expenditures of the FAET allocation by the following:
- (1) A financial coding adjustment which allocates fifty per cent to the FAET operating allocation and fifty per cent to the income maintenance allocation as outlined in rule 5101:9-6-05 of the Administrative Code, and/or;
 - (2) A post allocated adjustment to the child, family and community protective services allocation as outlined in rule 5101:9-6-12.4 of the Administrative Code.
- ~~(J)~~ CDJFS expenditures must be reported on the JFS 02827 "Public Assistance Quarterly Financial Statement" as described in rule 5101:9-7-29 of the Administrative Code.

~~(K)~~ The definitions, requirements, and responsibilities contained in rule 5101:9-6-50 of the Administrative Code are applicable to this rule.

Effective: 10/22/2021

CERTIFIED ELECTRONICALLY

Certification

10/12/2021

Date

Promulgated Under: 111.15
Statutory Authority: 5101.02
Rule Amplifies: 5101.161, 5101.21
Prior Effective Dates: 11/23/1991, 04/14/1997, 07/02/2002 (Emer.),
09/28/2002, 04/22/2004, 02/05/2006, 10/24/2008,
10/01/2009, 08/24/2012 (Emer.), 11/16/2012,
03/16/2013, 07/01/2016

5101:9-6-09.3 **Food assistance employment and training (FAET) operating allocation.**

- (A) The Ohio department of job and family services (ODJFS) issues the FAET operating allocation to reimburse the county department of job and family services (CDJFS) for FAET related expenses once a county has exhausted the regular FAET funding outlined in rule 5101:9-6-09 of the Administrative Code.
- (B) ODJFS issues the FAET operating allocation on a federal fiscal year (FFY) basis. ~~ODJFS will communicate the funding and liquidation periods for this allocation through the county finance information system (CFIS). The CDJFS must expend funds by the end of the funding period and disburse and report expenditures no later than the end of the liquidation period.~~ FAET operating allocation ends and liquidates the last quarter of the federal fiscal year (FFY).
- (C) The FAET operating allocation consists of fifty per cent federal funding and requires a fifty per cent state/ local match. The assistance listing number (ALN), formerly known as catalogue of federal domestic assistance (CFDA) number for the federal portion of this allocation is 10.561.
- (D) ODJFS distributes the FAET operating allocation utilizing the same methodology utilized for the regular FAET allocation as outlined in rule 5101:9-6-09 of the Administrative Code.
- (E) The CDJFS may move excess expenditures from the FAET allocation as outlined in paragraph (I) of rule 5101:9-6-09 of the Administrative Code to the FAET operating allocation by ~~performing the following post allocation adjustments:~~
- (1) ~~Move fifty per cent of the ceiling excess to the~~ A financial coding adjustment which allocates fifty per cent to the FAET operating allocation and fifty per cent to the income maintenance (IM) allocation as outlined in rule 5101:9-6-05 of the Administrative Code.
 - (2) ~~Move fifty per cent of the ceiling excess to the FA income maintenance~~ A post allocated adjustment to the child, family and community protective services allocation as outlined in rule ~~5101:9-6-02~~5101:9-6-12.4 of the Administrative Code.
- (F) CDJFS expenditures must be reported as described in rule 5101:9-7-29 of the Administrative Code.
- (G) The definitions, requirements, and responsibilities contained in rule 5101:9-6-50 of the Administrative Code are applicable to this rule.

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