

**STATE OF OHIO**

**COMPREHENSIVE TITLE XX SOCIAL  
SERVICES PLAN  
(Pre-Expenditure Report)**

**FEDERAL FISCAL YEAR 2024  
October 1, 2023 - September 30, 2024**

**Prepared by:**

**The Ohio Department of Job and Family Services  
30 East Broad Street, P.O. Box 183204  
Columbus, Ohio 43215**

**Matt Damschroder, Director**

**STATE OF OHIO**  
**COMPREHENSIVE TITLE XX**  
**SOCIAL SERVICES PLAN**  
**FEDERAL FISCAL YEAR 2024**

**REQUIRED SIGNATURE**

*Matt Damschroder*

8/24/2023

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**Matt Damschroder, Director**  
Ohio Department of Job and Family Services

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**Date of Signature**

**STATE OF OHIO**  
**COMPREHENSIVE TITLE XX SOCIAL SERVICES PLAN**  
**FISCAL YEAR 2024**  
**ENACTED BY PUBLIC LAW 97-35**

**NOTIFICATION REGARDING PUBLIC INSPECTION**

The Ohio Department of Job and Family Services (ODJFS) has produced the Comprehensive Title XX Social Services Plan for Fiscal Year 2024 to meet the requirements for receiving Title XX Social Services Block Grant funds and to facilitate public comment on the services to be supported by Title XX funds.

The attached plan will be announced to the local job and family service offices, the Legislature, and other interested groups and individuals for comment, pursuant to the provisions of the Title XX Social Security Act which states, *“The report shall be made public within the State in such a manner as to facilitate comment by any person (including any Federal or other public agency) during development of the report and after its completion.”* Section 2004 [U.S.C 1397c]. The final plan will be published and made electronically available for public inspection in September 2024.

In addition to public comment, a designated electronic mailbox (JFS OFC\_SSBG\_Title\_XX\_County\_Profile\_Reports) has been created for the purpose of receiving comments from interested groups and individuals after the finalization of the pre-expenditure plan.

A copy of the final plan will be made available for review and/or download at <http://emanuals.jfs.ohio.gov/FamChild/> or at the local county department of job and family services.

**ADDITIONAL COMMENTS AND REVIEW PERIOD**

The period for public review and comment for individual county profiles and plans is held from March through May.

**PUBLIC HEARINGS**

Local county departments of job and family services conducted public hearings during the month of April and May. Public hearings were held to review Title XX County Profiles prior to their publication. Comments and recommendations received from the public, as a result of the hearings, were taken into consideration for the final county profile. Summary of comments made at each public hearing are submitted to ODJFS by May 31<sup>st</sup> as part of each county’s profile.

# Table of Contents

<b>Foreword</b>	<b>Introduction Narrative</b>	<b>Pages</b>
<b>Part I:</b>	<b>Administrative Operations</b> Title XX-State Administrative Agencies ODJFS Goals and Objectives ODJFS Responsibilities as the State Title XX Agency ODJFS – Regional Field Offices County Title XX Agencies (CDJFS) Fiscal Operations Criteria for Distribution of Title XX Funds County Allocations of Title XX Funds	<b>7-19</b>
<b>Part II:</b>	<b>Program Operations</b> Service Goals: Plans for Achieving Federal Aims Services, Geographic Populations, Method of Delivery Fees, Income, Eligibility Determination and Reimbursement Definition of Services Explanation of Standard Units	<b>20-37</b>
<b>Part III:</b>	<b>Pre-Expenditure Report-Statewide Summary</b>	<b>38-40</b>
<b>Part IV:</b>	<b>Additional Data</b> Post-Expenditure Report TANF Expenditures Statement Title XX: Social Services Block Grant Public Review and Comment Schedule State of Ohio Single Audit Report	<b>41-64</b>

**Part V: Appendices** **65-107**

**Appendix A: Required Certifications** **65-73**

Certification Regarding Debarment, Suspension and Other Responsibility Matters  
Certification Regarding Drug-Free Workplace Requirements  
Certification Regarding Environmental Tobacco Smoke Certification Regarding Lobbying

**Appendix B: Ohio Department of Mental Health and Addiction Services** **74-91**

Section I:	Title XX Administration
Section II:	Resource Allocation
Section III:	Title XX Plan Goals and Service Definition Crosswalk
Section IV:	Mental Health Service Definitions
Section V:	County Service Profiles

**Appendix C: Ohio Department of Developmental Disabilities** **92-107**

Section I:	Organization Structure
Section II:	Program Goals and Service Definitions
Section III:	Resources Allocation
Section IV:	Subrecipient Service Profiles
Section V:	Title XX Subrecipients

## INTRODUCTION NARRATIVE

The U.S. Department of Health and Human Services (HHS) allocates grants to fifty states, the District of Columbia, and other eligible jurisdictions under Title XX of the Social Security Act, for use in funding a variety of social services. Each grant is determined by a statutory formula based on the state's population. States are fully responsible, within the limitations of the law, for determining the use of allocated Title XX funds, provided usage is in relationship to the five goals defined in the federal Social Services Block Grant statute:

- Goal I:** To achieve or maintain economic self-support to prevent, reduce, or eliminate dependency
- Goal II:** To achieve or maintain self-sufficiency, including reduction or prevention of dependency
- Goal III:** To prevent or remedy neglect, abuse, or exploitation of children and adults unable to protect their own interests or preserving, rehabilitating, or reuniting families;
- Goal IV:** To prevent or reduce inappropriate institutional care by providing for community-based care, home based care, or other forms of less intensive care; and
- Goal V:** To secure referral or admission for institutional care when other forms of care are not appropriate or providing services to individuals in institutions.

The Ohio Department of Job and Family Services (ODJFS) administers the Title XX Social Services Block Grant for the State and determines how funds are to be distributed among counties in Ohio. Every year, ODJFS develops a plan for the intended use of Title XX Social Services Block Grant (SSBG) funds. To carry out its statutory requirements for allocating Title XX Block Grant, ODJFS collaborates with the Ohio Department of Mental Health and Addiction Services and the Ohio Department of Developmental Disabilities to distribute funds to 88 County Job and Family Services agencies. Local agencies, in turn, utilize Title XX funds to support services provided directly to adults, children and/or families.

The enclosed plan, approved by the Director of the Ohio Department of Job and Family Services, outlines the way ODJFS will allocate the Title XX Social Services Block Grant. The plan identifies the missions and administrative operations of the three state departments, as well as describes the definition of services and the allocation of Title XX resources for each. The plan includes information on the persons to be served, the types of activities to be funded, as well as the actual and estimated expenditures for the prior and future fiscal year. The plan speaks only to the use of Title XX SSBG funds for the current federal fiscal year. Other federal funds are not discussed in this plan.

**PART I**  
**ADMINISTRATIVE OPERATIONS**

## **TITLE XX - STATE ADMINISTRATIVE AGENCIES**

As part of the overall mission to serve Ohio's most vulnerable populations, the Ohio Department of Job and Family Services (ODJFS), the Ohio Department of Mental Health and Addiction Services, and the Ohio Department of Developmental Disabilities work together to administer the Title XX Social Services Block Grant for the State. The three agencies are designated as the Title XX agencies by the General Assembly through enactment of the Section 5101.46(B) of the Ohio Revised Code (ORC).

Within ODJFS, the responsibility for the overall administration and coordination of Title XX has been delegated to the Office of Families and Children. This section depicts the goals and objectives of ODJFS and the Office of Families and Children in meeting its statutory requirements for administration of Title XX programming. The Office of Families and Children joins the remaining fifteen departmental offices in implementing a strategic mission plan that strives to help Ohioans improve the quality of their lives.

### **ODJFS GOALS AND OBJECTIVES**

Children will grow up safe and healthy.

- Increase the percentage of safe and healthy children. Decrease the percentage of children living in poverty.
- Increase the percentage of children ready for school.
- Increase the access and availability of services contributing to the well-being of children.

Youth will become responsible adults.

- Increase the percentage of youth prepared to pursue a career. Decrease the percentage of youth who participate in risky behavior.

Strengthen Ohio families through the delivery of integrated solutions to temporary challenges.

- Improve service delivery outcomes through modernization and innovation. Improve customer service through the elimination of silos and bureaucracy. Improve the productivity and accountability of our organization.
- Maximize the value of services delivered to low income, working families.

Seniors and vulnerable adults will receive intervention and supportive services that maximize their quality of life if identified as victims at risk of abuse, neglect or exploitation.

- Reduce preventable hospitalization for certain chronic illnesses.
- Improve coordination and accountability across health and financial support systems.

ODJFS will achieve and maintain excellence in our workforce, organization, services and products, and relationships through adherence to the quality principles.

- Increase the capability and morale of our workforce.
- Improve the productivity and accountability of our organization.
- Improve the quality and effectiveness of our products and services.
- Improve our relationships with our customers and partners.

## **ODJFS' RESPONSIBILITIES AS THE STATE TITLE XX AGENCY**

The Ohio Department of Job and Family Services is responsible for the following administrative activities relative to the administration of the Title XX program:

Preparing and publishing the Comprehensive Title XX Social Services Plan.

Projecting estimated expenditures.

Accounting for federal grant funds.

Administering the provision of services.

Operating the program on a statewide basis.

Complying with any program reporting requirements.

Establishing and maintaining standards for the determination of eligibility and other rules or regulations necessary for the efficient administration of the program.

Maintaining overall supervision, control, and oversight of all Title XX activities.

Maintaining a working relationship between the Secretary of the Department of Health and Human Services and the state.

Establishing guidelines for overall planning and administration costs.

Allocating funds to the county departments of job and family services.

Having an independent audit of expenditures every two years.

Writing administrative code rules.

**ODJFS - REGIONAL FIELD OFFICES:**

The Ohio Department of Job and Family Services utilize regional field offices to serve the 88 local county departments of job and family services. These offices provide Title XX technical assistance and act as the point of contact for local Title XX agencies:

<b>ODJFS REGIONAL OFFICES</b>	<b>COUNTIES SERVED</b>
Akron Office 161 South High Street, Suite 300 Akron, Ohio 44308	Ashland, Ashtabula, Carroll, Columbiana, Crawford, Cuyahoga, Geauga, Huron, Knox, Lake, Licking, Lorain, Mahoning, Medina, Portage, Richland, Stark, Summit, Trumbull, Tuscarawas, Wayne
Dayton Office 6680 Poe Ave., Suite 350 Dayton, Ohio 45414	Adams, Brown, Butler, Champaign, Clark, Clermont, Clinton, Darke, Greene, Hamilton, Highland, Logan, Madison, Miami, Montgomery, Pike, Preble, Scioto, Shelby, Union, Warren
Columbus Office 4200 Fifth Avenue Columbus, Ohio 43219	Athens, Belmont, Coshocton, Delaware, Fairfield, Fayette, Franklin, Gallia, Guernsey, Harrison, Hocking, Holmes, Jackson, Jefferson, Lawrence, Meigs, Monroe, Morgan, Morrow, Muskingum, Noble, Perry, Pickaway, Ross, Vinton, Washington
Toledo Office One Government Center, 12 <sup>th</sup> floor Toledo, Ohio 43604	Allen, Auglaize, Defiance, Erie, Fulton, Hancock, Hardin, Henry, Lucas, Marion, Mercer, Ottawa, Paulding, Putnam, Sandusky, Seneca, Van Wert, Williams, Wood, Wyandot

**COUNTY TITLE XX AGENCIES (CDJFS):**

Agencies located in the 88 counties that provide Title XX services are referred to as “county departments of job and family services - CDJFS.” These agencies provide Title XX services to and for individuals and families who reside in Ohio and serve as the point of contact for local service providers:

Adams County 482 Rice Drive, P.O. Box 386 West Union, Ohio 45693-0386 Telephone: 937-544-2371	Allen County 1501 S. Dixie Hwy., P.O. Box 4506 Lima, Ohio 45802-4506 Telephone: 419-228-2621
Ashland County 15 West Fourth Street Ashland, Ohio 44805-2137 Telephone: 419-282-5000	Ashtabula County 2924 Donahoe Drive Ashtabula, Ohio 44004-4540 Telephone: 440-998-1110
Athens County 13183 St. Rte. 13 Millfield, Ohio 45761-9901 Telephone: 740-797-2523	Auglaize County 12 North Wood Street Wapakoneta, Ohio 45895-0368 Telephone: 419-739-6506
Belmont County 310 Fox Shannon Place St. Clairsville, Ohio 43950-0428 Telephone: 740-695-1075	Brown County 775 Mount Orab Pike Georgetown, Ohio 45121 Telephone: 937-378-6104
Butler County 315 High St., 9 <sup>th</sup> fl. Hamilton, Ohio 45012-4000 Telephone: 513-887-4000	Carroll County 55 East Main Street Carrollton, Ohio 44615 Telephone: 330-627-2571
Champaign County 1512 S. US Highway 68, Suite N100 Urbana, Ohio 43078-0353 Telephone: 937-484-1500	Clark County 1345 Lagonda Avenue Springfield, Ohio 45503-1037 Telephone: 937-327-1700
Clermont County 2400 Clermont Center Drive Batavia, Ohio 45103 Telephone: 513-732-7111	Clinton County 1025 S. South St., Suite 200 Wilmington, Ohio 45177 Telephone: 937-382-0963
Columbiana County 7989 Dickey Dr. Lisbon, Ohio 44432 Telephone: 330-424-1471	Coshocton County 725 Pine St. Coshocton, Ohio 43812 Telephone: 740-622-1020
Crawford County 224 Norton Way Bucyrus, Ohio 44820-1831 Telephone: 419-562-0015	Cuyahoga County 1641 Payne Ave., Ste. 520. Cleveland, Ohio 44114 Telephone: 216-987-7000

<p>Darke County 631 Wagner Avenue Greenville, Ohio 45331 Telephone: 937-548-4132</p>	<p>Defiance County 6879 Evansport Road, Suite A. Defiance, Ohio 43512-0639 Telephone: 419-626-6781</p>
<p>Delaware County 140 North Sandusky Street, 2<sup>nd</sup> Floor Delaware, Ohio 43015-1789 Telephone: 740-652-7889</p>	<p>Erie County 221 West Parish Street Sandusky, Ohio 44870-4886 Telephone: 419-626-6781</p>
<p>Fairfield County 239 West Main Street Lancaster, Ohio 43130 Telephone: 740-652-7889</p>	<p>Fayette County 133 S. Main Street, P.O. Box 220 Washington Court House, Ohio 43160 Telephone: 740-335-0350</p>
<p>Franklin County 1721 Northland Park Ave. Columbus, Ohio 43229 Telephone: 614-233-2000</p>	<p>Fulton County 604 South Shoop Avenue, Suite 200 Wauseon, Ohio 43567 Telephone: 419-337-0010</p>
<p>Gallia County 848 Third Avenue Gallipolis, Ohio 45631-1661 Telephone: 740-446-3222, Ext. 229</p>	<p>Geauga County 12480 Ravenwood Drive, P.O. Box 309 Chardon, Ohio 44024-9009 Telephone: 440-285-9141</p>
<p>Greene County 541 Ledbetter Road Xenia, Ohio 45385-3699 Telephone: 937-562-6000</p>	<p>Guernsey County 324 Highland Avenue, P.O. Box 253 Cambridge, Ohio 43725-0253 Telephone: 419-422-0182</p>
<p>Hamilton county 222 East Central Parkway Cincinnati, Ohio 45202-1225 Telephone: 513-946-1000</p>	<p>Hancock County 7814 Country Road 140, P.O. Box 270 Findlay, Ohio 45839-0270 Telephone: 419-422-0182</p>
<p>Hardin County 175 West Franklin Street, Suite 150 Kenton, Ohio 43326-9902 Telephone: 419-675-1130</p>	<p>Harrison County 520 North Main Street, P.O. Box 239 Cadiz, Ohio 43907-0239 Telephone: 740-942-2171</p>
<p>Henry County 104 East Washington Street-Hahn Center Napoleon, Ohio 43545-0527 Telephone: 419-592-4942</p>	<p>Highland County 1575 North High Street, Suite 100 Hillsboro, Ohio 45133-9442 Telephone: 937-393-4278</p>

<p>Hocking County  475 Western Ave., Ste. B.  Chillicothe, Ohio 45601  Telephone: 740-385-5663</p>	<p>Holmes County  85 North Grant Street, P.O. Box 72  Millersburg, Ohio 44654-0072  Telephone: 330-674-1111</p>
<p>Huron County  185 Shady Lane Drive  Norwalk, Ohio 44857-2373  Telephone: 419-668-8126</p>	<p>Jackson County  25 E. South St  Jackson, Ohio 45640-1638  Telephone: 740-286-4181</p>
<p>Jefferson county  125 South Fifth Street  Steubenville, Ohio 43952-2885  Telephone: 740-282-0961</p>	<p>Knox County  117 East High Street, 4<sup>th</sup> Floor Mount  Vernon, Ohio 43050-3400 Telephone: 740-397-7177</p>
<p>Lake County  177 Main Street  Painesville, Ohio 44077-9967  Telephone: 440-350-4000</p>	<p>Lawrence County  1100 South 7<sup>th</sup> Street, P.O. Box 539 Ironton,  Ohio 45638-0539  Telephone: 740-532-3324</p>
<p>Licking County  74 South 2<sup>nd</sup> Street, P.O. Box 5030  Newark, Ohio 43058-5030  Telephone: 740-670-8999</p>	<p>Logan County  211 East Columbus Avenue  Bellefontaine, Ohio 43311-9935  Telephone: 937-599-5165</p>
<p>Lorain County  42485 N Ridge Road  Elyria, Ohio 44035-1057  Telephone: 440-323-5726</p>	<p>Lucas County  3210 Monroe Street  Toledo, Ohio 43606  Telephone: 419-213-8999</p>
<p>Madison County  200 Midway Street  London, Ohio 43140-1356  Telephone: 740-852-4770</p>	<p>Mahoning County  345 Oak Hill Ave.  Youngstown, Ohio 44501-0600  Telephone: 330-740-2600</p>
<p>Marion County  363 W. Fairground  Marion, Ohio 43302-1759  Telephone: 740-387-8560</p>	<p>Medina County  232 Northland Drive  Medina, Ohio 44256  Telephone: 330-722-9283</p>
<p>Meigs County  175 Race Street, P.O. Box 191  Middleport, Ohio 45760-0191  Telephone: 740-992-2117, Ext 304</p>	<p>Mercer County  220 W. Livingston St. Suite 10  Celina, Ohio 45822-1671  Telephone: 419-586-5106</p>

<p>Miami County  2040 North County Road 25-A  Troy, Ohio 45373-1310  Telephone: 937-440-3471</p>	<p>Monroe County  100 Home Avenue  Woodsfield, Ohio 43793-1234  Telephone: 740-472-1602</p>
<p>Montgomery County  1111 S. Edwin C. Moses Blvd Dayton, Ohio  45422-3600  Telephone: 937-496-6720</p>	<p>Morgan County  155 E. Main St. Room 009  McConnelsville, Ohio 43756  Telephone: 740-962-4616</p>
<p>Morrow County  619 W. Marion Rd.  Mount Gilead, Ohio 43338-1280 Telephone:  419-947-9111</p>	<p>Muskingum County  445 Woodlawn Avenue, P.O. Box 100  Zanesville, Ohio 43702-0100  Telephone: 740-454-0161</p>
<p>Noble County  46049 Marietta Rd.  Caldwell, Ohio 43724-0250  Telephone: 740-732-2392</p>	<p>Ottawa County  8043 West State Route 163, Suite 200 Oak  Harbor, Ohio 43449  Telephone: 419-898-3688</p>
<p>Paulding County  252 Dooley Dr.  Paulding, Ohio 45879-1497  Telephone: 419-399-3756</p>	<p>Perry County  212 South Main Street, P.O. Box 311  New Lexington, Ohio 43764-0311  Telephone: 740-342-3551</p>
<p>Pickaway County  110 Island Road, P.O. Box 610  Circleville, Ohio 43113  Telephone: 740-474-7588</p>	<p>Pike County  230 Waverly Plaza, Suite 700  Waverly, Ohio 45690  Telephone: 740-947-2171</p>
<p>Portage County  449 South Meridian Street  Ravenna, Ohio 44266-1208  Telephone: 330-297-3750</p>	<p>Preble County  1500 Park Avenue  Eaton, Ohio 45320  Telephone: 937-456-6205</p>
<p>Putnam County  575 Ottawa-Glandorf Rd. Ste.1  Ottawa, Ohio 45875-2062  Telephone: 419-538-4580</p>	<p>Richland County  171 Park Avenue East  Mansfield, Ohio 44901-9978  Telephone: 419-774-5400</p>
<p>Ross County  475 Western Ave., Suite B, P.O. Box 469  Chillicothe, Ohio 45601  Telephone: 855-726-5237</p>	<p>Sandusky County  2511 Countryside Drive  Fremont, Ohio 43420-9987  Telephone: 419-334-3891</p>
<p>Scioto County  710 Court Street, P.O. Box 1347  Portsmouth, Ohio 45662-1347  Telephone: 740-354-6661</p>	<p>Seneca County  900 E. County. Rd. 20  Tiffin, Ohio 44883-9499  Telephone: 419-447-5011</p>

<p>Shelby County  227 south Ohio Avenue  Sidney, Ohio 45365  Telephone: 937-498-4981</p>	<p>Stark County  221 3rd Street S.E.  Canton, Ohio 44702-1293  Telephone: 330-452-4661</p>
<p>Summit County  1180 S. Main St., Ste. 102  Akron, Ohio 44301-1256  Telephone: 330-643-8200</p>	<p>Trumbull County  280 N. Park Avenue, Suite 1  Warren, Ohio 44481-1109  Telephone: 330-675-2000</p>
<p>Tuscarawas County  389 16th Street S.W.  New Philadelphia, Ohio 44663-6401  Telephone: 330-339-7791</p>	<p>Union County  940 London Ave., Suite 1800 P.O. Box 389  Marysville, Ohio 43040-0389  Telephone: 937-644-1010</p>
<p>Van Wert County  114 East Main Street, P.O. Box 595  Van Wert, Ohio 45891-0595 Telephone: 419-238-5430</p>	<p>Vinton County  475 Western Ave., Ste. B.  McArthur, Ohio 4560 1  Telephone: 740-596-2581</p>
<p>Warren County  416 South East Street  Lebanon, Ohio 45036-2314  Telephone: 513-695-1420</p>	<p>Washington County  1115 Gilman Avenue  Marietta, Ohio 45750-0975  Telephone: 740-373-5513</p>
<p>Wayne County  356 West North Street, P.O. Box 76  Wooster, Ohio 44691-0076  Telephone: 330-287-5800</p>	<p>Williams County  117 West Butler Street  Bryan, Ohio 43506-1650  Telephone: 419-636-6725</p>
<p>Wood County  1928 East Gypsy Lane Road, P.O. Box 679  Bowling Green, Ohio 43402-9396  Telephone: 419-352-7566</p>	<p>Wyandot County  120 E. Johnson Street  Upper Sandusky, Ohio 43351  Telephone: 419-294-4977</p>

## **FISCAL OPERATIONS**

Ohio Revised Code 5101.46 requires state departments and respective local agencies to administer the provision of social services funded through grants made under Title XX. All federal funds received under Title XX are appropriated as follows:

- a) 72.50 percent to the Ohio Department of Job and Family Services;
- b) 12.93 percent to the Ohio Department of Mental Health and Addiction Services;
- c) 14.57 percent to the Ohio Department of Developmental Disabilities.

Each department is responsible for developing a formula for the distribution of the Title XX funds to be appropriated. The formula developed by each state department considers all the following:

- a) The total population of the area that is served by the respective local agency
- b) The percentage of the population in the area served that falls below the federal poverty guidelines.
- c) The respective local agency's history of and ability to utilize Title XX funds.

Each department has developed rules, adopted in accordance with federal and state laws that govern the use of Title XX funds. Rules governing financial and operational matters of the department or matters between the department and county departments of job and family services are adopted as internal management rules in accordance with section 111.15 of the Revised Code. Rules governing eligibility for services, program participation, and other matters pertaining to applicants and participants have been adopted in accordance with Chapter 119 of the Revised Code. Rules specific to ODJFS are recorded in Chapter 5101:2-25 of the Administrative Code of Ohio.

A county department of job and family services (CDJFS) that purchases services and those parties the CDJFS has under contract to provide Title XX services shall administer Title XX services in accordance with the requirements of Title XX of the Social Security Act, 88 Stat. 2337 (1974), 42 U.S.C. 1397(2010), section 5101.46 of the Revised Code, and Chapter 5101:2-25 of the Administrative Code. Childcare services provided under Title XX are excluded from the requirements contained in Chapter 5101:2-25 of the Administrative Code. The CDJFS shall follow childcare requirements contained in Chapter 5101:2-16 of the Administrative Code.

Each county in Ohio is designated as a separate geographic area for Title XX services planning, implementation, monitoring, and evaluation. Title XX services may be provided through compact, direct services, purchased services or grants as defined in the current comprehensive Title XX social services plan that can be located at <http://emanuals.jfs.ohio.gov/FamChild/>. Methods of delivery may change during a program year as need occurs or resources are developed.

Reimbursement is available only for services and service activities which are specifically included on the Title XX County Profile automated form, services outlines in rule 5101:2-25-07 of the Administrative Code, and for administrative support directly related to the provision of such services. When contacted by a consumer or responsible person or agency seeking Title XX services, the CDJFS or provider agency under contract with the CDJFS shall provide an application for Title XX services to the person making the request. An application is not required when services are offered without regard to income.

The CDJFS or provider agency under contract with the CDJFS shall ensure upon the receipt of the application the following:

The consumer or responsible person or agency acting on behalf of the consumer is the person submitting the application for Title XX services.

The application is signed by the consumer, guardian, parent or custodian, if the consumer is a child, or an individual or agency acting on behalf of the consumer.

Protective services for adults and children and information and referral services may be provided without regard to income and do not require an application. Protective services cases require a case record that documents the circumstances of actual or potential abuse, neglect, or exploitation of the adult or child. All providers of Title XX services must comply with any licensing, certification, or approval required by state or federal law or regulation.

An individual service plan, designed at the county's option, is required to provide any service defined in rule 5101:2-25-01 of the Administrative Code. A service plan is not required for information and referral services.

Pursuant to section 1397d(a)(9)(A) of the Social Security Act, providers excluded from Medicare participation are not eligible to receive Title XX funds either directly or indirectly. Neither the CDJFS nor providers of services under Title XX funding shall employ or contract with excluded individuals. Reimbursement is available for minor medical or remedial care only when the medical care is integral but subordinate to the provision of the social service to which the medical care is a part.

### **CRITERIA FOR DISTRIBUTION OF TITLE XX FUNDS**

Pursuant to 5101:9-6-12 of the Administrative Code:

The Ohio department of job and family services (ODJFS) issues the Title XX federal social services allocation to the county department of job and family services (CDJFS) for expenditures incurred in the operation of social services programs.

This allocation consists of federal funds issued under Title XX of the Social Security Act. The catalog of federal domestic assistance (CFDA) number for this allocation is 93.667.

ODJFS issues this allocation on a federal fiscal year (FFY) basis. ODJFS will communicate the period of performance and liquidation period for this allocation through the county finance information system (CFIS). The CDJFS must expend funds by the end of the period of performance and disburse and report expenditures no later than the end of the liquidation period.

#### Methodology

ODJFS uses the following methodology to distribute available funds for this allocation.

When the statewide allocation is the same as the preceding year, or has a decrease less than four percent, ODJFS calculates each county allocation amount by applying the formula listed in paragraph (D)(4) of this rule. ODJFS caps increases and decreases in each county's allocation amount at four percent of the county's preceding year's allocation. ODJFS proportionately distributes county increases of more than four percent to counties experiencing more than a four percent decrease.

When the statewide allocation amount increases from the preceding year:

First, ODJFS distributes to each CDJFS the same allocation amount received in the preceding year. Once the distribution of initial allocation amounts is complete, ODJFS distributes the statewide increase to the CDJFS by applying the formula listed in paragraph (D)(4) of this rule.

When there is more than a four percent decrease in the statewide allocation amount from the preceding year, ODJFS does not apply the formula in paragraph (D)(4) of this rule but decreases each CDJFS's preceding SFY allocation by the percentage of change to the statewide allocation amount.

The formula is as follows:

ODJFS distributes five percent of the statewide allocation to each CDJFS based on each county's population.

ODJFS distributes five percent of the statewide allocation to the CDJFS based on each county's property tax wealth factors, as measured by the total of the most recent real estate, public utility, and tangible personal property tax values reported by the Ohio department of taxation and as inversely compared statewide.

ODJFS allocates the remaining balance to the CDJFS using the following methodology:

50 percent is based on the county's population at or below one hundred fifty per cent of the federal poverty level as compared statewide in the same category.

20 percent is based on the county's population at or below eighteen years of age and at or below two hundred per cent of the federal poverty level as compared statewide in the corresponding categories.

20 percent is based on the county's population at or over fifty-five years of age and at or below the two hundred per cent of the federal poverty level as compared statewide in the corresponding categories.

10 percent is based on the county's average unemployment rate as compared to the average unemployment rate for all eligible counties, utilizing figures from the ODJFS for the most recently available FFY.

The CDJFS may claim expenditures against this allocation for any direct or purchased services costs as defined in the "State of Ohio Comprehensive Title XX Social Services Plan" and specifically included in the county's "Title XX County Profile."

County agency expenditures must be reported as described in rule 5101:9-7-29 of the Administrative Code.

A CDJFS may move any Title XX expenditures as follows:

The CDJFS may move expenditures to the social services operating allocation.

The CDJFS may move excess expenditures associated with programs and services to children and/or their families whose income is less than two hundred per cent of the federal poverty level to the Title XX TANF transfer allocation. Programs and services must be included in the county Title XX profile.

The CDJFS may move excess expenditures associated with the delivery of protective services to adults age sixty and over to the APS allocation.

Allocation redistribution is pursuant to rule 5101:9-6-02 of the Administrative Code. The definitions, requirements, and responsibilities contained in rule 5101:9-6-50 of the Administrative Code are applicable to this rule.

### **COUNTY ALLOCATIONS OF TITLE XX FUNDS**

Each county department of job and family services (CDJFS) shall complete a "Title XX County Profile" and complete and submit the county profile in the Federal Reporting SSBG Title XX system to the Ohio department of job and family services (ODJFS) by June 15th. The county profile must identify the Title XX social services to be provided during the federal fiscal year, October 1st to September 30th of the upcoming year(s). The form must include the services to be provided, the estimated unduplicated number of persons to be served under each service type, and the estimated total expenditures including state, federal and local dollars. The county elects the service(s) it will offer from a catalogue of Title XX services listed on the county profile. Each profile must include one or more services directed at one or more of the five national program goals. Each person can be counted no more than once in any service category. The count is to include primary consumers and individuals authorized to receive the service on behalf of a primary consumer.

A planning committee designated by the county commissioners must conduct a public hearing on the initial county profile prior to its publication and make a record of the proceedings from which a transcript can be made. A public notice of the hearing is published in one or more mediums: a newspaper of general circulation, radio, television, or the agency's website before such hearing is held. Comments and recommendations received from the public, as a result of the hearing, are taken into consideration for the final county profile. Each CDJFS then forwards electronically a summary of the comments made at the public hearing on the proposed county profile to ODJFS, by the end of May. ODJFS then considers the projected funding need when developing its Pre-Expenditure Report - Statewide Summary. Only social services authorized for Title XX state and federal reimbursement are included on the Pre-Expenditure Report - Statewide Summary. Social services identified in the county profile must comply with the definitions and requirements contained in Chapter 5101:2-25 of the Administrative Code.

**PART II**

**PROGRAM OPERATIONS**

## **SERVICE GOALS: PLANS FOR ACHIEVING FEDERAL AIMS**

The five broad goals prescribed by the Social Security Act are embedded in Ohio Administrative Code and the programs and services provided under Title XX at the county level. County departments of job and family services (CDJFS) translate these goals into specific, measurable terms related to the needs of the local community. Each CDJFS shall complete a "Title XX County Profile" and submit the county profile for each year through the Federal Reporting SSBG Title XX system to the Ohio Department of job and family services (ODJFS) by June 15th. The county profile must identify the Title XX social services to be provided during the federal fiscal year, October 1st through September 30th of the upcoming year(s). Each profile must include one or more services directed at one or more of the following five program goals:

- Achieving or maintaining economic self-support to prevent, reduce, or eliminate dependency.
- Achieving or maintaining self-sufficiency including reduction or prevention of dependency.
- Preventing or remedying neglect, abuse or exploitation of children or adults unable to protect their own interest or preserving, rehabilitating or reuniting families.
- Preventing or reducing inappropriate institutional care by providing for community-based care, home-based care or other forms of less intensive care.
- Securing referral or admission for institutional care when other forms of care are not appropriate or providing services to individuals in institutions.

The only social services authorized for Title XX state and federal reimbursement are those which are included in the county profile and for which standard service definitions have been published in the "Comprehensive Title XX Social Services Plan." Social services identified in the county profile must comply with the definitions and requirements contained in Chapter 5101:2-25 of the Administrative Code.

Each CDJFS may develop a "Title XX Local Needs Report" to substantiate the local county criteria utilized in the selection of Title XX services in the county profile. In the needs report, the CDJFS may address the local needs and Title XX services provided to resolve these needs. The provisions of such services must be financially feasible. The following topics may be included in the "Title XX Needs Report":

- 1) The statement of needs: this is a description of needs to be addressed by Title XX funded services. The CDJFS may choose to use in its description of needs any or all the categorically grouped needs listed below. The six groups of needs cover all Title XX reimbursable services.
  - a) Abuse, neglect, exploitation.
  - b) Family or individual health.
  - c) Frail, impaired, elderly, handicapped.
  - d) Unemployment, training, insufficient job skills.
  - e) Family or individual dysfunction.
  - f) Other.

- 2) The needs assessment source: the source of the information utilized to determine selection of the Title XX services.
- 3) The services needed in the county: this may specify which Title XX service(s) shall be utilized to meet the grouped needs.
- 4) The population affected: this may identify the population group which is most in need of each service provided.
- 5) The goal attainment: this is for each of the services offered and shall specify which Title XX goal(s) will be achieved.

**SERVICES, GEOGRAPHIC POPULATIONS, METHOD OF DELIVERY**

The characteristics of the individuals to be served are the children and the elderly, who are impaired, exploited and neglected. Each county in Ohio is designated as a separate geographic area for Title XX services planning, implementation, monitoring, and evaluation. Each county may elect to deliver Title XX services through compact, direct services, purchased services or grants to children, families and/or the elderly. The method of delivery must be defined in the county’s current comprehensive Title XX social services plan (county profile) as approved by the county’s commissioners and as maintained on file at ODJFS.

**FEES, INCOME, ELIGIBILITY DETERMINATION AND REIMBURSEMENT**

Eligibility categories under the Title XX program are as follows:

Income eligible

- a) Services for free, as determined by the CDJFS.
- b) Services for a fee, as determined by the CDJFS.
  - 1) Services for a fee are the amount charged by the CDJFS or provider agency under contract with the CDJFS.
  - 2) The CDJFS may offer any service(s) identified in their current Comprehensive Title XX Social Services Plan in the "Service for a Fee" category except for information and referral services, protective services for adults and protective services for children.
  - 3) Only those services to which fees are applicable are counted in determining the amount of the fee. Services that are available to consumers without regard to income would therefore not be counted.

Without regard to income, as determined by the CDJFS.

- a) A written application is not required where service is deemed without regard to income.
- b) Protective services for adults and children and information and referral may be provided without regard to income.

Eligibility determinations and redeterminations may be conducted by the agency providing the service; however, the CDJFS may make eligibility determinations if it concludes that doing so

would benefit consumers or result in more efficient operation of the Title XX social services program in the county, or if it concludes that a provider is making unsatisfactory eligibility determinations. The CDJFS will determine the frequency of redeterminations, based upon the service plan.

Proper and improper determination and redetermination of eligibility, under the Title XX program are as follows:

- 1) Reimbursement is available for services provided during the period of proper eligibility determination and until the end of the month in which the individual is subsequently determined to be ineligible for services.
- 2) A proper determination of eligibility is based on a correct assessment of all necessary information available to the CDJFS or provider agency at the time of such determination. The determination must be made within thirty calendar days of the date of the initial application or request for services, or prior to the due date of a redetermination.

Reimbursement for Title XX services is available only for activities which are specifically for populations identified by the county and included in the county's profile. Title XX funds may not be utilized for:

- 1) Purchase or improvement of land, or the purchase, construction, or permanent improvement (other than minor remodeling) of any building or other facility.
- 2) Provision of cash payments for cost of subsistence or for the provision of room and board (other than costs of subsistence during rehabilitation, room and board provided for a short term as an integral but subordinate part of a social service, or temporary emergency shelter provided as a protective service).
- 3) Payment of the wages of any individual as a social service (other than payments of the wages of Ohio works first customers employed in the provision of childcare services).
- 4) Provision of medical care (other than family planning services, rehabilitation services or initial detoxification of an alcoholic or drug dependent individual) unless it is an integral but subordinate part of a social service for which grants may be used under 42 U.S.C., Section 1397d of the Social Security Act.
- 5) Social services (except services to an alcoholic or drug dependent individual or rehabilitation services) provided in and by employees of any hospital, skilled nursing facility, intermediate care facility, or prison, to any individual living in such institution.
- 6) Provision of any educational service which the state makes generally available to its residents without cost and without regard to their income.
- 7) Any childcare services unless such services meet applicable standards of state and local law.
- 8) Provision of cash payments as a service, except as otherwise provided for in this rule.

## **DEFINITION OF SERVICES**

This section describes the definition for types of services and activities to be provided using Title XX SSBG funds in Ohio. The definitions are captured here or in Ohio Administrative Code 5101:2-25-01 and are in accordance with Uniform Definition of Services as defined by the Office of the Administration for Children and Families (HHS). Descriptions of where and how Title XX services are provided (i.e., method of delivery and geographic area/location) are listed in Ohio Administrative Code 5101:2-25-02. The following definitions are used by the county department of job and family services (CDJFS) when developing and implementing its Title XX program and preparing the "Title XX County Profile":

**"Adoption services"** means:

- 1) Services or activities provided to assist in bringing about the adoption of a child.
- 2) Component services and activities which may include but are not limited to counseling the biological parent(s), recruitment of adoptive homes, and pre and post placement training and/or counseling.

**"Adult"** means:

- 1) Any person fifty-nine years of age or older within this state who is handicapped by the infirmities of aging or who has a physical or mental impairment which prevents the person from providing for the person's own care or protection.

**"Arrangement only"** means:

- 1) The time spent by CDJFS staff making collateral contacts (face to face, telephone, or written) necessary to enable an eligible individual to receive services as contained in the current county profile. These services may be provided or purchased by a service provider or another agency through a compact.

**"Case management services"** means:

- 1) Services or activities for the arrangement, coordination, and monitoring of services to meet the needs of individuals and families.
- 2) Component services and activities which may include individual service plan development, counseling, monitoring, developing, procuring, and coordinating services; monitoring and evaluating client progress; and assuring that clients' rights are protected.

**"Child"** means:

- 1) Any person under eighteen years of age or with special needs or physically handicapped person under twenty-one years of age.

**"Childcare services for children"** (including infants, preschoolers, school age children and individuals under age eighteen with special needs or in need of protective childcare) means:

- 1) Services or activities provided in a setting that meets applicable standards of state and local law, in a center or in a home, for a portion of a twenty-four-hour day.
- 2) Component services or activities which may include a comprehensive and coordinated set of appropriate developmental activities for children, recreation, meals and snacks, transportation, health support services, social services counseling for a parent(s), plan development, and licensing and monitoring of childcare homes and facilities.

**"Collateral contact"** means:

- 1) The contact (direct, telephone, or written) with agencies, friends, relatives and others directly related to arranging for a service.

**"Compact services"** are:

- 1) Services that are formal or informal arrangements between the CDJFS and a community agency(s). The services are provided to individuals on a referral basis without a charge to the county. This agreement may be written or unwritten.

**"Congregate meals"** are:

- 1) Services or activities designed to prepare and serve one or more meals a day to individuals in central dining areas in order to prevent institutionalization, malnutrition, and feeling of isolation.
- 2) Component services or activities which may include the cost of personnel, equipment, and food; assessment of nutritional and dietary needs; nutritional education and counseling; socialization; and other services such as transportation and information and referral.

**"Consultation"** means:

- 1) The provision of treatment by a psychiatrist or psychologist in day and residential treatment for children or a medical consultation provided by a health professional other than a physician, provided that the provider is certified as a Title XIX (Medicaid program) provider.

**"Counseling services"** means:

- 1) Services or activities that apply therapeutic processes to personal, family, situational, or occupational problems to bring about a positive resolution of the problem or improved individual or family functioning or circumstances; and problem areas which may include family and marital relationships, parent-child problems, or drug abuse.

**"Course"** means:

- 1) The provision of an educational course of instruction or classroom program.

**"Day care services for adults"** means:

- 1) Services or activities provided to adults who require care and supervision in a protective setting for a portion of a twenty-four-hour day. A full day of services is considered five or more hours of care. All costs, exclusive of transportation, related to the actual provision of care should be built into the unit of service.
- 2) Component services or activities which may include opportunity for social interaction; companionship and self-education; health support or assistance in obtaining health services; counseling; recreation and general leisure time activities; meals; personal care services; plan development; and transportation.

**"Day treatment services for children"** means:

- 1) Services designed for the basic purpose of providing treatment for five or more hours of the day for children who manifest primarily emotional, psychological, behavioral, or social problems which cannot be resolved in a nonspecialized education or developmental setting, or in specialized settings such as learning behavioral disabilities classes. While these children may be able to live at home or in substitute care, their needs are such that their daily activities must be a part of a treatment environment.
- 2) Services for children which involve specialized clinical services required for diagnosis, treatment, and consultation in providing help for pathological conditions; personality services, as distinguished from other parts of the programs; and provided by staff with professional or technical training for helping the child and parents (or caretakers with whom the child is living) directly through such activities as the prescribing of drugs for individuals and families, art and music therapy.
- 3) Service components which include special educational activities, training activities, social and recreational activities, health services, personal and social interaction skill development, activity therapies, community participation activities, and transportation. These services are integral but subordinate to treatment. These services are to be offered as an integrated program; however, the various components may be delivered through various sources.
- 4) Daily activities which include individual and group program components and treatment services prescribed for the individual child. These must be coordinated and integrated into an individual goal directed treatment plan for the child. The plan must delineate a predictable, measurable impact on the child's problem. Assessment of the progress of this plan (a formal staffing for all necessary parties to review goal attainment and to arrive at a decision of continuing the plan, revising the plan, or terminating the placement) must be completed every six months for the total period of treatment.

- 5) Day treatment services for children are not available for federal financial participation and therefore unallowable for:
  - a. Educational services which residents of Ohio usually receive free from a public agency unless they are provided as integral but subordinate to the provision of this service.
  - b. Any activities related to the provision of Ohio works first (OWF).

**"Direct service"** means:

- 1) Services provided by staff of the CDJFS.

**"Direct service time"** means:

- 2) The time spent providing the service either in direct or telephone contact with the individual and time spent making collateral contacts.

**"Education and training services"** means:

- 1) Services provided to improve knowledge of daily living skills and to enhance cultural opportunities.
- 2) Services which may include instruction or training in, but are not limited to, such issues as consumer education, health education, community protection and safety education, literacy education, English as a second language, and general educational development (GED).
- 3) Component services or activities which may include screening; assessment and testing; individual or group instruction; tutoring; provision of books, supplies, and instructional material; counseling; transportation; and referral to community resources.

**"Employment services"** means:

- 1) Services or activities provided to assist individuals in securing employment or acquiring or learning skills that promote opportunities for employment.
- 2) Component services or activities which may include employment screening, assessment or testing; structured job skills and job seeking skills; specialized therapy (occupational, speech, physical); special training and tutoring, including literacy training and pre-vocational training; provision of books, supplies, and instructional material; counseling; transportation; and referral to community resources.

**"Family"** means:

- 1) A group of people related by blood or circumstances who may rely upon one another for sustenance, support, security, and or socialization.

**"Family planning services"** means:

- 1) Educational, comprehensive, medical, or social services or activities which enable individuals, including minors, to determine freely the number and spacing of their children and to select how this may be achieved.
- 2) Services and activities which include a broad range of acceptable and effective methods and services to limit or enhance fertility, including contraceptive methods (including natural family planning and abstinence), and the management of infertility (including referral to adoption services).
- 3) Specific component services and activities which may include pre-conceptional counseling, education, and general reproductive health care, including diagnosis and treatment of infections which threaten reproductive capability. Family planning services do not include pregnancy care (including obstetric or prenatal care).

**"Food assistance"** means:

- 1) The provision and distribution of supplemental food items to needy individuals and families to reduce hunger and to promote healthy nutrition and diet.
- 2) A statewide service that is reserved exclusively for use by ODJFS, component services or activities of which may include the cost of personnel, insurance, equipment maintenance, food, transport, warehousing, and distributions; assessment of nutritional and dietary needs; nutritional education and counseling; socialization; and information and referral.

**"Foster care services for adults"** means:

- 1) Services or activities that assess the need and arrange for the substitute care and alternate living situation of adults in a setting suitable to the individual's needs. Individuals may need such services because of social, physical, or mental disabilities, or because of abuse or neglect.
- 2) Care that may be provided in a community-based setting, or such services may arrange for institutionalization when necessary.
- 3) Component services or activities that include assessment of the individual's needs; case planning and case management to ensure that the individual receives proper care in the placement; counseling to help with personal problems and adjusting to new situations; assistance in obtaining other necessary supportive services; determining, through periodic reviews, the continued appropriateness of and need for placement; and recruitment and licensing of foster care homes and facilities.

**"Foster care services for children"** means:

- 1) Services or activities associated with the provision of an alternative family life experience for abused, neglected, or dependent children, between birth and the age of majority, based on a court commitment or a voluntary placement agreement signed by the parent or guardian.
- 2) Services that may be provided to children in foster homes including foster homes operated by a relative of the child, group homes, emergency shelters, residential facilities, childcare institutions, pre-adoptive homes, or supervised independent living situations.
- 3) Component services or activities which may include assessment of the child's needs; case planning and case management to ensure that the child receives proper care in the placement; medical care as an integral but subordinate part of the service; counseling of the child, the child's parents, kinship care providers and the foster caregivers; referral and assistance in obtaining other necessary supportive services; periodic reviews to determine the continued appropriateness and need for placement; and recruitment and licensing of foster homes and child care institutions.

**"Grant"** means:

- 1) Agreements made between public children services agencies only. It is based on a proportionate share of the total cost for service(s). Conditions for reimbursement are tied to the expenditure of Title XX funds for that service.

**"Group hour"** means:

- 1) The same as an hour except the individual is receiving the service in a group setting. The projected unit cost is based on the total hourly cost of providing the service divided by the average size of the group.

**"Half-hour"** means:

- 1) Thirty minutes of purchased services in the service unit.

**"Health related and home health services"** means:

- 1) In-home or out-of-home services or activities designed to assist individuals and families to attain and maintain a favorable condition of health.
- 2) Component services and activities which may include providing an analysis or assessment of an individual's health problems and the development of a treatment plan; assisting individuals to identify and understand their health needs; assisting individuals to locate, provide, or secure, and utilize appropriate medical treatment, preventative medical care, and health maintenance services, including in-home health services and emergency medical services; and providing follow-up services as needed.

**"Home based services"** means:

- 1) In-home services or activities provided to individuals or families to assist with household or personal care activities that improve or maintain adequate family wellbeing.
- 2) Services that may be provided for reasons of illness, incapacity, frailty, absence of a caretaker relative, or to prevent abuse and neglect of a child or adult.
- 3) Major service components that include homemaker services, chore services, home maintenance services, and household management services.
- 4) Component services or activities that may include protective supervision of adults and/or children to help prevent abuse, temporary non-medical personal care, housecleaning, essential shopping, simple household repairs, yard maintenance, teaching of homemaking skills, training in self-help and self-care skills, assistance with meal planning and preparation, sanitation, budgeting, and general household management.

**"Home delivered meals"** means:

- 1) Services or activities designed to prepare and deliver one or more meals a day to an individual's residence in order to prevent institutionalization, malnutrition, and feelings of isolation.
- 2) Component services or activities that may include the cost of personnel, equipment, and food; assessment of nutritional and dietary needs; nutritional education and counseling; socialization services; and information and referral.

**"Hour"** means:

- 1) An hour of direct service as described in the service unit and time spent making collateral contacts directly related to the provision of the service. An hour may be shown in fractional parts rounded to the nearest quarter or tenth of an hour, at county option.

**"Housing services"** means:

- 1) Services or activities designed to assist individuals or families in locating, obtaining, or retaining suitable housing.
- 2) Component services or activities that may include tenant counseling; helping individuals and families to identify and correct substandard housing conditions on behalf of individuals and families who are unable to protect their own interest; and assisting individuals and families to understand leases, secure utilities, make moving arrangements and minor renovations.

**"Independent and transitional living services"** means:

- 1) Services and activities designed to help older youth in foster care or homeless youth make transition to independent living, or to help adults make the transition from an institution or from homelessness, to independent living.
- 2) Component services or activities that may include educational and employment assistance, training in daily living skills, and housing assistance. Specific component services and activities may include supervised practice living and post-foster care services.

**"Indirect activities"** means:

- 1) The supportive activities that are not billed or reported as time spent providing or arranging services. Such activities are important, but many of them cannot be easily linked to both a particular service and a particular individual. Indirect activities and their related costs are reimbursable but should not be incorporated into the estimate of the maximum number of units in a purchase contract. Such activities include case recording, eligibility determination, general intake, home finding related to adoption and foster care, supervision, time spent in conference not related to specific individuals, nursing contacts, diagnostic evaluations and examinations necessary to identify service needs or to develop an individual plan of services and treatment.

**"Individual service plan"** means:

- 1) The document that is developed to provide services to the consumer.

**"Information and referral services"** means:

- 2) Services or activities designed to provide information about services provided by public and private service providers and brief assessment of client needs (but not diagnosis and evaluation) to facilitate appropriate referral to community resources.

**"Item of equipment"** means:

- 1) The equipment purchased for blind individuals.

**"Legal services"** means:

- 1) Services or activities provided by a lawyer or other person(s) under the supervision of a lawyer to assist individuals in seeking or obtaining legal help in civil matters such as housing, divorce, child support, guardianship, paternity and legal separation.
- 2) Component services or activities which may include receiving and preparing cases for trial, provision of legal advice, representation at hearing, and counseling.

**"Meal"** means:

- 1) The provision of a meal, including the cost of preparation, serving or delivery of the meal. The cost of raw food may be included provided the service does not provide three meals a day or a full nutritional regimen.

**"Minor medical and remedial care components"** means:

- 1) Medical care directed towards the correction or amelioration of a medical condition, which has been diagnosed as such by an Ohio licensed medical practitioner operating within the scope of state law. Such medical services are allowable under Title XX only when they are not available to the individual under Title XVIII (Medicare), Title XIX (Medicaid program) or a private insurance plan. These components must be separately costed, billed, and reported.

**"Mile"** means: one mile of transportation.

**"OHSTS Training – Title XX"** means: Training for Title XX by OHSTS.

**"Payment"** means: the payment of delivery cost, housing repairs or moving expenses.

**"Pregnancy and parenting services for young parents"** means:

- 1) Services or activities for married or unmarried adolescent parents and their families designed to assist young parents in coping with the social, emotional, and economic problems related to pregnancy and in planning for the future.
- 2) Component services or activities which may include securing necessary health care and living arrangements; obtaining legal services; and providing counseling, childcare education, and training in and development of parenting skills.

**"Prescription"** means:

- 1) The provision of a prescribed drug in a day treatment or residential treatment setting for children.

**"Prevention and intervention"** means:

- 1) Services or activities designed to provide early identification and/or timely intervention to support families and prevent or ameliorate the consequences of abuse, neglect, or domestic violence, or to assist in making arrangements for alternate placement or living arrangements where necessary. Such services may also be provided to prevent the removal of a child or adult from the home.
- 2) Component services and activities which may include investigation assessment and/or evaluation of the extent of the problem; counseling, including mental health counseling or therapy as needed; developmental and parenting skills training; respite care; and other services including supervision, case management, and transportation.

**"Procedure"** means:

- 1) The provision of a complete specified procedure in family planning including but not limited to vasectomy, insertion of intrauterine device (IUD), materials and anesthetic.

**"Protective services for adult"** means:

- 1) Services or activities designed to prevent or remedy abuse, neglect, or exploitation of adults who are unable to protect their own interest.
- 2) Situations that may require protective services including injury due to maltreatment or domestic violence; lack of adequate food, clothing or shelter; lack of essential medical treatment or rehabilitation services; and lack of necessary financial or other resources.
- 3) Component services or activities that may include investigation; immediate intervention; arranging emergency medical services; emergency shelter; developing case plans; initiation of legal action (if needed); counseling for the individual and family; assessment/evaluation of family circumstances; arranging alternative or improved living arrangements; preparing for foster care placement, if needed; and case management and referral to service providers.

**"Protective services for children"** means:

- 1) Services or activities designed to prevent or remedy abuse, neglect, or exploitation of children who may be harmed through physical or mental injury, sexual abuse or exploitation, and negligent treatment or maltreatment, including failure to be provided with adequate food, clothing, shelter, or medical care.
- 2) Component services or activities that may include immediate investigation and intervention; arranging emergency medical services; emergency shelter; developing case plan initiation of legal action (if needed); counseling for the child and the family; assessment/evaluation of family circumstances; arranging alternative living arrangements; preparing for foster placement, if needed; and case management and referral to service providers.

**"Recreation services"** means:

- 1) Services or activities designed to provide or assist individuals to take advantage of individual or group activities directed towards promoting physical, cultural, and/or social development.

**"Residential treatment services"** means:

- 1) Short-term residential care and comprehensive treatment and services for children or adults whose problems are so severe or are such that they cannot be cared for at home or in foster care and need the specialized services provided by specialized facilities. Residential treatment services should always be reported as twenty-four hours in whole numbers counting the day of admission as day one and the day of release as the last day.

- 2) Component services and activities which may include diagnosis and psychological evaluation; alcohol and drug detoxification services; individual, family, and group therapy and counseling; remedial education and general educational development (GED) preparation; vocational or pre-vocational training; training in activities of daily living; supervised recreational and social activities; case management.

**"Round trip per person"** means:

- 1) The provision of a round trip of transportation services.

**"Special services for persons with developmental or physical disabilities or persons with visual or auditory impairments"** means:

- 1) Services or activities to maximize the potential of persons with disabilities, help alleviate the effects of physical, mental or emotional disabilities, and to enable those persons to live in the least restrictive environment possible.
- 2) Components services or activities which may include personal and family counseling; respite care; family support; recreation; transportation; aid to assist with independent functioning in the community; and training in mobility, communication skills, the use of special aids and appliances, and self-sufficiency skills. Residential and medical services may be included only as an integral, but subordinate, part of the services.

**"Special services for youth involved in or at risk of involvement in criminal activity"** means:

- 1) Services or activities for youth who are, or who may become, involved with the juvenile justice system and their families.
- 2) Component services or activities that are designed to enhance family functioning and/or modify the youth's behavior with the goal of developing socially appropriate behavior and may include counseling, intervention therapy and residential and medical services if included as an integral but subordinate part of the services.

**"Substance abuse services"** means:

- 1) Services or activities that are primarily designed to deter, reduce, or eliminate substance abuse or chemical dependency. Except for initial detoxification services, medical and residential services may be included but only as an integral but subordinate part of the service.
- 2) Component substance abuse services or activities that may include a comprehensive range of personal and family counseling methods, methadone treatment for opiate abusers, or detoxification treatment for alcohol abusers.

- 3) Services that may be provided in alternative living arrangements such as institutional settings and community-based halfway houses. The day should always be reported as twenty-four hours in whole numbers counting the day of admission as day one and the day of release as the last day.

**"Supply"** means: the provision of supplies used in family planning.

**"Test"** means: the provision of one laboratory test in family planning.

**"Token"** means: a ticket used by the individual to ride a common carrier in transportation services.

**"Transaction"** means: an incident of information and referral.

**"Transportation services"** means:

- 1) Services or activities that provide or arrange for travel including travel costs of individuals in order to access services or obtain medical care or employment.
- 2) Component services or activities that may include special travel arrangements such as special modes of transportation and personnel to accompany or assist individuals or families to utilize transportation.

#### **EXPLANATION OF STANDARD UNITS**

Standard units identify in comparable terms the amount and costs of service provided. All services provided directly or purchased by the county department of job and family services (CDJFS) must be based on, billed, and reported in accordance with Ohio Department of Job and Family Services (ODJFS) standard units of service.

Standard units are not intended to account for 100% of the time of direct service workers. Time spent in supportive functions, such as case recording, eligibility determination, staff travel, supervision and home finding and their related costs, is incorporated in the billable unit, but is not billed or reported separately.

#### **DEFINITIONS**

**Collateral Contacts:** Contacts (direct, telephone, or written) with agencies, friends, relatives, and others directly related to arranging for a service. Time spent in collateral contacts is reported as direct service time where indicated in the service unit definition. Where collateral time is not included in the service unit description, it should be considered in developing the billable unit cost of the service.

**Direct Service Time:** Time spent actually providing the service either in direct or telephone contact with the individual (e.g., the time a homemaker spends in the individual's home, time spent in a counseling session, time spent assisting the individual to find suitable housing) and time spent making collateral contacts.

**Indirect Activities:** Supportive activities that are not billed or reported as time spent providing or arranging services. Such activities are important, but many of them cannot be easily linked to

both a particular service and a particular individual. Indirect activities and their related costs are reimbursable but should not be incorporated into the estimate of the maximum number of units in a purchase contract. Such activities include case recording, eligibility determination, general intake, home finding related to adoption and foster care, supervision, time spent in conferences not related to specific individuals, nursing contacts, diagnostic examinations and evaluations necessary to identify service needs, to develop an individual plan of services and treatment, or for service access.

**Medical and Remedial Care Components:** Several service definitions contain medical components which are allowable under Title XX only when they are not available to the individual under Title XVIII, Title XIX, and individual or group health insurance plan, or an individual or group health care maintenance program. These components must be separately costed, billed, and reported.

1. **Actual Costs:** Actual costs for expert witness fee, deposition, and subpoena.
2. **Consultation:** Provision of treatment by a psychiatrist or psychologist in day treatment and residential treatment for children, or a medical consultation provided by a health professional other than a physician, provided that the provider is certified as a Title XX (Medicaid Program) provider.
3. **Course:** Provision of an educational course of instruction or classroom program.
4. **Day:** Five hours or more of care provided in a day care setting for adults, and day treatment for children. All costs exclusive of transportation related to the actual provision of care, should be built into the unit.
5. **Day (24 hours):** Provision of 24-hours of care of detoxification services, emergency shelter for children, and residential treatment. The day should always be reported in whole numbers counting the day of admission as day one and the day of release as the last day.
6. **Group Hour:** The same as an hour except the individual is receiving the service in a group setting. The projected unit cost is based on the total hourly cost of providing the service divided by the average size of the group.
7. **Half-Hour:** Thirty minutes of purchased services in the service unit.
8. **Hour:** An hour of direct service as described in the service unit and time spent making collateral contacts directly related to the provision of the service. An hour may be shown in fractional parts rounded to the nearest quarter or tenth hour, at county option.
9. **Meal:** Provision of a meal, including the cost of preparation, serving or delivery of the meal. The cost of raw food may be included if the service does not provide three meals a day or a full nutritional regimen.

**10. Mile:** One mile of transportation.

**11. Payment:** Payment of delivery costs, housing repairs, or moving expenses.

**PART III**

**PRE-EXPENDITURE REPORT**

**STATEWIDE SUMMARY**

Services	Oct 1, 2023 – Sept 30, 2024
Adoption Services	\$653,513.82
Case Management	\$10,180,506.67
Congregate Meals	\$3,559,998.00
Counseling Services	\$1,337,200.41
Day Care Services – Adult	\$269,681.70
Day Treatment for Children	\$131,948.12
Education & Training Services	\$994,584.07
Employment Services	\$1,043,265.68
Family Planning Services	\$46,971.01
Foster Care Services – Adults	\$107,286.00
OHSTS Training – Title XX	\$29,166.00
Foster Care Services - Children	\$1,864,526.72
Health Related & Home Health Services	\$441,268.43
Home Based Services	\$12,763,536.30
Home Delivered Meals	\$620,001.09
Housing Services	\$706,788.09
Independent/Transitional Living Services	\$630,514.32
Information & Referral Services	\$5,432,345.42
Legal Services	\$643,703.00
Pregnancy & Parenting Services for Youth Parents	\$96,801.00
Prevention & Intervention	\$2,791,325.92
Protective Services for Adults and Children	\$76,810,761.89
Recreational Services	\$379,787.91
Residential Treatment Services	\$2,493,441.04

Special Services for Persons with Dev. or Physical Disabilities or Persons with Visual or Auditory Impairment	\$841,272.00
Special Services for Youth Involved in or at Risk of Involvement in Criminal Activity	\$465,798.77
Substance Abuse Services	\$382,378.29
Transportation Services	\$2,247,837.58
Other	\$272,879.94
<b>Total Expenditures for Services</b>	<b>\$128,239,089.19</b>

## **PART IV**

### **ADDITIONAL DATA**

- Post-Expenditure Report
- Title XX: Social Services Block Grant
- Public Review and Comment Schedule
- Samples of Public Hearing Notices
- Samples of County Hearings
- Ohio's Single Audit

# SSBG Post-Expenditure Report

Year: 2022 Group: Ohio

## Contacts

Contact Type Name	First Name	Last Name	Title	Agency	Street1	Street2	City	State Name	Zip	Phone Number	Fax Number
State CFO Contact Info	Jeffrey	Newman	Chief Fiscal Officer	ODJFS	30 East Broad Street	Columbus		Ohio	43215	614-466-9195	
State SSBG Contact Info	Alicia	Allen	Program Administrator 2	ODJFS	4200 E. Fifth Street		Columbus	Ohio	43219	614-752-0267	
State Official Contact Info	Nahshon	Moore	Financial Manager	ODJFS	30 East Broad Street		Columbus	Ohio	43215	614-728-2898	

## Definitions

<b>Child</b>	child - an infant, toddler, preschool child or school-age child, under eighteen years of age or with special needs or physically handicapped
<b>Adult</b>	adult - any person 59 years of age or older within this state who is handicapped by the infirmities of aging
<b>Family</b>	Family means a group of people related by blood or circumstances who may rely upon one another for sustenance, support, security

## Assurances

Assurance Name	Yes	No	Comment
Is the total amount of funds transferred from TANF to SSBG equal to the amount reported for the related period in the TANF financial report (ACF196R)?		X	The funds transferred from the FY22 TANF to FY22 SSBG amount does not equal the amount reported for the related expenditures on the ACF-196R. The State has not spent the total transfer dollars for the FY22 grant. The funds transferred from the FY21 TANF to the FY21 SSBG does equal the amount reported for the related expenditures on the ACF-196R.
The grantee certifies that funds transferred from TANF to SSBG comply with the statutory requirements described in Section 404(d) of the Social Security Act.	X		
The grantee certifies that no carryover extends beyond the two year expenditure period outlined in the code Sec.2002 42 U.S.C. 1397a (g)	X		
Was the actual use of funds transferred from TANF to SSBG reflected in the pre-expenditure report?	X		

## Expenditures and Recipients

Service Supported with SSBG Expenditures	SSBG Allocation	Carry Over from Previous FY	Funds Transferred into SSBG	Carry Over of Funds Transferred into SSBG from Previous FY	Expenditures of All Other Federal, State, and Local Funds	Total Expenditures	Actual	Estimated	Public	Private	Included All	Children	Adults Age 59 Years & Younger	Adults Age 60 years & Older	Adults of Unknown Age	Total Adults	Total Recipients	Actual	Estimated	Submitted	Duplicated	Unduplicated	Eligibility Comment	Eliminated
1) Adoption Services	\$293,904	(\$15,728)	\$237,286	(\$4,199)	\$276,010	\$807,200	X	X	X	X	X	1,074	155	0	178	333	1,407	X			X			X
2) Case Management	\$4,145,250	(\$179,279)	\$10,654,277	(\$186,921)	\$4,859,365	\$19,658,892	X	X	X	X	X	25,701	14,536	5,516	2,208	22,260	47,961	X		X				X
3) Congregate Meals	\$1,958,696	(\$102,252)	\$0	\$0	\$1,525,608	\$3,484,304	X	X	X	X	X	0	0	26,733	1	26,734	26,734	X		X				X
4) Counseling Services	\$1,559,163	(\$52,027)	\$346,840	(\$6,298)	\$136,563	\$2,042,566	X	X	X	X	X	8,972	5,027	468	49	5,544	14,516	X		X				X
5) Day Care--Adults	\$89,233	\$0	\$0	\$0	\$112,111	\$201,344	X	X	X	X	X	0	19	835	0	854	854	X		X				X
6) Day Care--Children	\$1,565	(\$75)	\$2,445,670	\$4,011,662	\$1,297	\$6,460,194	X	X	X	X	X	677	0	0	0	0	677	X		X				X
7) Education and Training Services	\$159,276	\$10,945	\$404,666	(\$7,877)	\$204,868	\$779,755	X	X	X	X	X	8,821	1	18	2,693	2,712	11,333	X		X				X
8) Employment Services	\$1,142,264	(\$19,323)	\$1,321	(\$6,825)	\$445,383	\$1,588,968	X	X	X	X	X	0	10,801	1,722	1,993	14,516	14,516	X		X				X
9) Family Planning Services	\$8,575	(\$765)	\$0	\$0	\$6,666	\$15,241	X	X	X	X	X	63	173	5	0	178	241	X		X				X
10) Foster Care Services--Adults	\$293,966	(\$22,674)	\$0	\$0	\$228,536	\$522,502	X	X	X	X	X	0	0	0	568	568	568	X		X				X
11) Foster Care Services--Children	\$4,522	(\$47,250)	\$0	\$0	\$3,515	\$8,037	X	X	X	X	X	6,491	0	0	0	0	6,491	X		X				X
12) Health-Related Services	\$119,437	(\$2,091,912)	\$0	\$0	\$95,515	\$214,952	X	X	X	X	X	130	37	434	1,472	1,943	2,073	X		X				X
13) Home-Based Services	\$6,888,932	\$1,752,408	\$3,699	\$0	\$5,390,674	\$14,015,713	X	X	X	X	X	124	229	10,143	890	11,262	11,386	X		X				X
14) Home-Delivered Meals	\$156,533	(\$24,832)	\$83,314	\$0	\$193,335	\$433,182	X	X	X	X	X	0	3,389	33,124	7	36,520	36,520	X		X				X
15) Housing Services	\$135,529	\$1,871	\$99,977	(\$1,752)	\$94,258	\$331,635	X	X	X	X	X	129	54	49	1,701	1,804	1,933	X		X				X
16) Independent/Transitional Living Services	\$144,898	(\$417,885)	\$0	(\$730)	\$112,647	\$257,545	X	X	X	X	X	1,771	215	0	47	262	2,033	X		X				X
17) Information & Referral	\$2,032,672	\$314,375	\$1,039,513	(\$15,673)	\$1,788,287	\$5,174,847	X	X	X	X	X	21,963	120,877	45,992	58,165	225,034	246,997	X		X				X
18) Legal Services	\$258,022	\$46,404	\$49,037	(\$4,360)	\$222,053	\$575,516	X	X	X	X	X	915	875	960	790	2,625	3,540	X		X				X
19) Pregnancy & Parenting	\$0	(\$12)	\$0	\$0	\$0	\$0	X	X	X	X	X	1	0	0	0	0	1	X		X				X
20) Prevention & Intervention	\$545,847	(\$29,615)	\$873,437	(\$17,762)	\$617,343	\$2,036,627	X	X	X	X	X	22,951	14,364	683	3,335	18,382	41,333	X		X				X

21) Protective Services--Adults	\$734,000	\$0	\$268,849	(\$7,409)	\$8,280,750	\$9,283,599	X	X	X	X	0	5,879	21,051	3,315	30,245	30,245	X	X	X
22) Protective Services--Children	\$8,644,464	(\$354,628)	\$42,589,802	(\$788,518)	\$15,283,981	\$66,518,247	X	X	X	X	40,196	0	0	0	0	40,196	X	X	X
23) Recreation Services	\$296,539	(\$95)	\$75,320	(\$327)	\$288,112	\$659,971	X	X	X	X	3,851	394	3,864	0	4,258	8,109	X	X	X

24) Residential Treatment	\$2,788,971	(\$13,064)	\$274,655	(\$7,420)	\$135,826	\$3,179,452	X	X	X	X	251	648	68	1,655	2,371	2,622	X	X	X
25) Special Services--Disabled	\$7,228,206	(\$5,198)	\$0	\$0	\$4,588,902	\$11,817,108	X	X	X	X	22,370	49	47	3,541	3,637	26,007	X	X	X
26) Special Services--Youth at Risk	\$3,085	\$0	\$252,930	(\$8,828)	\$53,053	\$309,068	X	X	X	X	1,149	236	0	0	236	1,385	X	X	X
27) Substance Abuse Services	\$54,267	(\$5,953)	\$0	\$0	\$41,932	\$96,199	X	X	X	X	298	221	364	3,046	3,631	3,929	X	X	X
28) Transportation	\$1,042,701	(\$47,655)	\$53,298	(\$434)	\$897,763	\$1,993,762	X	X	X	X	6,171	7,243	22,862	9,009	39,114	45,285	X	X	X
29) Other Services***	\$11,154,043	\$1,239,593	\$3,935,544	\$6,000,000	\$9,868,757	\$32,197,937	X	X	X	X	338	4,514	1,830	100	6,444	6,782	X	X	X
30) SUM OF EXPENDITURES FOR SERVICES	\$51,844,560	(\$64,626)	\$63,689,435	\$8,946,328	\$55,753,110	\$184,694,363					174,207	189,936	176,768	94,763	461,467	635,674			
31) Administrative Costs	\$1,293,129	\$0	\$0	\$0	\$0	\$1,293,129					0	0	0	0	0	0			
32) SUM OF EXPENDITURES FOR SERVICES AND ADMINISTRATIVE COSTS	\$53,137,689	(\$64,626)	\$63,689,435	\$8,946,328	\$55,753,110	\$185,957,492					174,207	189,936	176,768	94,763	461,467	635,674			
33) Total SSBG Expenditures	\$130,204,382										0	0	0	0	0	0			
34) Remaining funds to be carried over into the next fiscal year	\$3,613,061		\$8,867,162								0	0	0	0	0	0			

**Comments**

From which block grant(s) were these funds transferred: TANF Block Grant

\*\*Please list the sources of these funds: ACR, APS, SSO, County Ceiling Excess, Local County Boards of DD.

\*\*\*Please list other services: Second Harvest Foodbank, OHSTS and County Expenditures.

Additional Comments

## **TITLE XX: SOCIAL SERVICES BLOCK GRANT**

### **FISCAL OPERATIONS: TANF EXPENDITURES STATEMENT**

#### **Criteria of Distributions**

Funds from the Temporary Assistance for Needy Families (TANF) Block Grant were transferred to the Social Services Block Grant in Federal fiscal year 2023 and are anticipated to be transferred in Federal fiscal year 2024, up to the maximum allowable under the law.

These funds were allocated as needed to reflect the changing needs of Ohioans who met SSBG eligibility requirements. These adjustments further ensure that the demonstrated needs of both urban and rural residents are being met.

TANF grant award adjusted to TANF expenditures \$42,609,603.65.

Total SSBG Expenditures \$128,239,089.19.

Remaining Funds to be carried over into the next fiscal year \$8,867,162.

## **PUBLIC REVIEW AND COMMENT SCHEDULE**

A period for public review and comment on the plan was provided between March and May. Sample of the public notices, review and comments are included.

### **PUBLIC HEARINGS**

#### County Public Hearings

Local county departments of job and family services conducted public hearings during the months of March, April and May.

### **PUBLIC COMMENT PERIOD**

March through May 2024

Written comments on the proposed plan were submitted by the May 31st deadline to:

Ohio Department of Job and Family Services Office of Families and Children  
P.O. Box 182709  
Columbus, OH 43218-2709

### **OBTAINING A COPY OF FINAL PLAN**

A copy of the final plan for review and/or download is available at:

<http://emanuals.jfs.ohio.gov/FamChild/> or at the local county department of Job and family

# **Samples of Public Hearing Notices**



CLERMONT  
COUNTY OHIO

BOARD OF COUNTY COMMISSIONERS  
BONNIE J. BATCHLER • CLAIRE B. CORCORAN • DAVID L. PAINTER

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#### LEGAL NOTICE

There will be a public hearing for residents of Clermont County in regards to the use of Title XX Funds for social services to include restoring, maintaining or improving their capabilities for self-support, self-care, independent living and for strengthening family life. The Hearing will be conducted at the Clermont Family Support Center Building, Room 202, 2400 Clermont Center Drive, Batavia, Ohio 45103, on Tuesday, May 16, 2023, at 8:30 AM. The public is invited to attend and offer testimony on how to use Title XX Funds for Social Services in Clermont County. It is requested that written testimony accompany the participant's verbal presentation. Members of the public are invited to submit written comments and recommendations to Kimberlee Swearingen, Fiscal Manager, Clermont County Department of Job & Family Services, 2400 Clermont Center Drive, Suite 106, Batavia, Ohio 45103.

Affidavit of Publication  
Jackson County  
State of Ohio

The Telegram

Before the undersigned, a notary public of said county and state, duly commissioned, qualified, and authorized by law to administer oaths, personally appeared Caitlin Barr, who being first duly sworn, deposes and says: that she is the legal clerk of The Telegram, published, issued and entered as second class mail in the City of Jackson: that she is authorized to make this affidavit and sworn statement: that the notice or other legal advertisement, a true copy of which is attached hereto, was published in The Telegram on the following:

PUBLISHED ON: April 1, 2023, April 8, 2023

DESCRIPTION: Title xx hearing

TOTAL \$ 126.00

FILED ON: \_\_\_\_\_

DATE: April 8, 2023

Caitlin Barr: Caitlin Barr

Signature of person making affidavit in the state of Ohio, sworn to, and subscribed  
8<sup>th</sup> day of April, 2023

[Signature] 4-8-23  
Notary Public Date

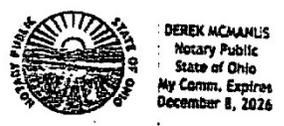
December 8, 2026  
Commission Expires

**PUBLIC NOTICE**

The Jackson County Department of Job and Family Services will hold a Public Hearing on the proposed Title XX Comprehensive Service Plan for Federal Fiscal Year October 1, 2023 to September 30, 2024. The public hearing will be held on April 11, 2023, at the Jackson County Department of Job and Family Services, located at 25 E. South St., Jackson, Ohio at 3:30pm.

The purpose of the hearing is to assess the community needs by allowing the public to address needs to services in Jackson County. All interested persons are asked to attend and give verbal and/or written testimony. A 45-day comment period will begin 4/11/23 and end on 5/28/23. Questions regarding the Public Hearing may be directed to Teri McGraw, 740-888-4132.

04/01, 08/2023-2CWC-17139



Scioto Voice

## LEGALS

### Social Services County Plan Hearing

The Scioto County Department of Job and Family Services Planning Committee will hold a public hearing on the County Social Services Plan on April 28, 2021 at 8:30 A.M. via TEAMS Live Event, which can be accessed at

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_OTk0Y2Q3OTgtOWJIMy00ZmQ1LWEzN2YtOTUxNzA4M2I1ZTE3%40thread.v2/0?context=%7b%22Tid%22%3a%2250f8fcc4-94d8-4f07-84eb-36ed57c7c8a2%22%2c%22Oid%22%3a%2206bf8b72-5657-421b-bffb-21a771ff54c4%22%2c%22IsBroadcastMeeting%22%3atrue%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_OTk0Y2Q3OTgtOWJIMy00ZmQ1LWEzN2YtOTUxNzA4M2I1ZTE3%40thread.v2/0?context=%7b%22Tid%22%3a%2250f8fcc4-94d8-4f07-84eb-36ed57c7c8a2%22%2c%22Oid%22%3a%2206bf8b72-5657-421b-bffb-21a771ff54c4%22%2c%22IsBroadcastMeeting%22%3atrue%7d)

Designed to give a forum for commenting on the local social service needs, the hearing allows persons to make recommendations to the County Job and Family Services, the Department of Mental Health, and the Department of Mental Retardation and Developmental Disabilities relative to the proposed plan for delivering public social services during the two-year period to begin October 1, 2021. Ohio law requires each County Department of Job & Family Services Planning Committee to hold at least one public hearing prior to submission of the county's plan to the Ohio Department of Job and Family Services Program Plan for the state. Testimony shall be considered by the departments in developing the county plan for administration of public social services under Title XX of the Social Security Act. Persons who present testimony may submit written copies for the hearing record. Advance registration is not necessary.

If the date is not convenient, call Rhonda Porter at 740-355-8804 for an appointment at another time from April 28 through May 12, 2021.

**Please Publish April 15, 22, 2021**

# **Samples of County Hearings**

# WCDJFS Title XX FY 2024 & 2025 Public Hearing Minutes

## **Opening:**

A Title XX FY 24 & FY 25 meeting of the County Family Services Planning Committee was held on May 3, 2023 at Warren County Administration Building, Room 350. It began at 2:00 PM and presided over by Arlene Byrd.

## **Members in Attendance:**

Arlene Byrd - Human Services  
Matt Fetty - OMJ  
Susanne Mason - Grants Administration  
Martin Russell - Deputy County Administrator  
Duane Stansbury - Health Department  
Patti Ahting - Mental Health Recovery Board  
Dawna Fogerty - Warren County Community Services  
Tiffany Zindel - County Administrator  
Michelle Swearingen - Warren County Board of DD  
Amy Fornshell - Child Advocacy Center  
Kristi Bowen

## **Guests:**

Heather Picard - Warren County Board of DD  
Tanya Sellers - Children Services  
Kevin Stevens - ESC  
Svitlana Lytvyniuk - Human Services  
James Ryan - Human Services

## **Members Absent:**

Alaina Schulte-Bidlack  
Bob Alexander  
Kathie MacNeil  
Laura Stanton  
Shawna Jones

## **Welcome and Introductions**

(1) Arlene Byrd welcomes everyone and leads introductions.

## **Overview of Title XX and Programs**

(1) Arlene Byrd presents overview of Title XX and all the programs that are receiving funding from it in Warren County.

## **Discussion about Title XX Profile for FY 2024 & 2025**

- (2) Arlene Byrd opens floor for discussion about Title XX profile.
- (3) Tiffany Zindel asks about total amount of funds that are available.
  - a) Arlene Byrd goes over funding.
- (4) Kristi Bowen asks about the increase in funds from last year.
  - a) Arlene Byrd will find out more information about how funding increases were determined.
- (5) Tiffany Zindel talks about APS funding and the increase in calls.
- (6) Tiffany Zindel talks about mental health counseling program that Butler County is Piloting called Uplift.
  - a) Patti Ahting says that the MHRB has been in discussions with them.

(7) Amy Fornshell talks about CAC and a new program that has been implemented, because of Aaron's Law, to teach Child Safety to grades K-5.

**Questions and Comments**

- Arlene Byrd opens floor for questions about any of the information that has been presented.
- Kristi Bowen asks about current staffing needs.
- Arlene states there has been an uptick in applications compared to months prior.
- Kristi Bowen asks about Mental Health counseling for people in nursing facilities.
- Patti Ahting talks about Mental Health services that are available on MHRBWCC.org.
- Susanne Mason asks about Aspire in the Title XX profile.
- Matt Fetty talks about Aspire and the programs that they offer at Ohio Means Jobs.
- Discussion about which Interpretation Services each organization.

**Adjournment**

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OHIO DEPARTMENT OF JOB AND FAMILY SERVICES  
CUYAHOGA COUNTY

-----:  
In Re: :  
Title XX Social Services Plan :  
Federal Fiscal Years 2024/2025 :  
-----:

Transcript of proceedings of the Public  
Hearing held before the Cuyahoga County Department of  
Job and Family Services, via Microsoft Teams, on  
Monday, March 20, 2023, commencing at 9:00 a.m.  
- - -

PRESENT:  
Kit Newell, Performance Manager for the  
Division of Senior and Adult Services  
Kathy Starks, Chief Fiscal Officer  
- - -

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**(216) 696-2272 -- email@fincunmancini.com**

## PROCEEDINGS

1  
2 MR. NEWELL: Good morning,  
3 everybody. We are now starting the Cuyahoga  
4 County Title XX Plan for Social Services Public  
5 Hearing for Fiscal Years 2024 and 2025, today,  
6 March 20, 2023.

7 My name is Kit Newell which is spelled  
8 K-i-t, last name is N-e-w-e-l-l. I am the  
9 manager of the Performance Evaluation and  
10 Innovation Unit for the Division of Senior and  
11 Adult Services at Cuyahoga County.

12 At this point I would just like any  
13 other member on the call to introduce  
14 themselves. This hearing is being recorded and  
15 transcribed as required by Ohio Revised Code.

16 MS. STARKS: Hi, I am Kathy  
17 Starks. I am the chief fiscal officer for the  
18 Department of Health and Human Services.

19 MS. BOLAS-DIETZ; Mary Bolas-Dietz,  
20 I'm a court reporter.

21 MR. MERRIMAN: David Merriman,  
22 Director of Health and Human Services.

23 MR. NEWELL: Okay. The  
24 purpose of today's hearing is to go over the  
25 purposes of Title XX Funds and how Cuyahoga

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1 County is using them. The U.S. Department of  
2 Health and Human Services allocates Title XX for  
3 use in funding for a variety of Social Services.

4 States are fully responsible, within  
5 the limitations of the law, for determining the  
6 use of allocated Title XX Funds.

7 The Funds must be used to meet one of  
8 the following five goals: To achieve or  
9 maintain economic self-support to prevent,  
10 reduce, or eliminate dependency; to achieve or  
11 maintain self-sufficiency, including reduction  
12 or prevention of dependency; to prevent or  
13 remedy the neglect, abuse, or exploitation of  
14 children and adults unable to protect their own  
15 interests or preserving, rehabilitating, or  
16 reuniting families; to prevent or reduce  
17 inappropriate institutional care by providing  
18 for community-based care, home-based care, or  
19 other forms of less intensive care; or to secure  
20 referral or admission for institutional care  
21 when other forms of care are not appropriate or  
22 providing services to individuals in  
23 institutions.

24 How Cuyahoga County uses Title XX Funds:  
25 Cuyahoga County uses Title XX Funds for the

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1 services provided by the Department of Health  
2 and Human Services. Services primarily include:  
3 Case Management Services, Congregate Meals for  
4 seniors, Home Health Aide Services for seniors,  
5 Protective Services for children and adults,  
6 Intervention Services for children and adults,  
7 and Information and Referral Services for  
8 seniors.

9 Today's hearing is to allow for public  
10 comment on Cuyahoga County's plan for Title XX  
11 dollars for Federal Fiscal Years 2024 and 2025.  
12 All comments today are recorded and transcribed  
13 and at the conclusion of this slide, we will  
14 have an opportunity for comments.

15 Following today's hearing and, in fact,  
16 the plan has already been posted this morning,  
17 the Title XX Plans for both of these fiscal  
18 years are posted at the following web address:  
19 <https://hhs.cuyahogacounty.us/resources-data>.

20 Both plans are posted on that website  
21 where specific dollar amounts for each of the  
22 services have been listed. By law the plans  
23 must be posted for 45 calendar days. Therefore,  
24 the plans will be posted until May 5th, 2023.

25 Any additional comments should be sent to

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1 me at my work e-mail address which is:  
2 kit.newell@jfs.ohio.gov. Any comments that are  
3 received during this time will then be submitted  
4 to the state with the final submission of the  
5 Title XX Plan.

6 At this point, I'm going to open it up to  
7 any questions which again, will be recorded and  
8 transcribed. Okay. Since I am not hearing any  
9 questions or comments, this concludes today's  
10 hearing. Thank you, everybody, and have a great  
11 day.

12 (Public hearing ended at 9:07 a.m.)  
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1 State of Ohio, )  
2 County of Lake. ) SS:

3  
4 C E R T I F I C A T E

5 This certifies that the foregoing is a  
6 true and correct transcript of the  
7 proceedings had before the Cuyahoga  
8 County Department of Job and Family  
9 Services, via Microsoft Teams, on Monday,  
10 March 20, 2023, commencing at 9:00 a.m.

11  
12 In the matter of:  
13 Title XX Social Services Plan  
14 Federal Fiscal Years 2024 and 2025  
15

16  
17  
18  
19 *Mary Boras-Dietz*  
20 ~~Mary Boras-Dietz~~, Court Reporter  
21 FINCUN-MANCINI COURT REPORTERS  
22 1801 East Ninth Street  
23 Suite 1720  
24 Cleveland, Ohio 44114  
25 (216) 696-2272  
email@fincunmancini.com

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**SCDJFS TITLE XX PUBLIC HEARING**

**APRIL 3, 2023, 10:00 A.M.**

**AGENDA**

- I. Welcome and Introductions
- II. Purpose of meeting
- III. Presentation of SCDJFS Title XX Profile Plan for FY 2024 and FY 2025
- IV. Discussion
  - a. Guidelines for spending
  - b. SCDJFS PRC Plan coverage
- V. Comments
- VI. Adjournment



CHILD SUPPORT  
PROTECTIVE SERVICES  
WORKFORCE & FAMILY SERVICES

Phone: 419-447-5011  
Toll-Free: 800-825-5011  
Fax: 419-447-5345  
Protective Services Fax: 419-448-4279

## **TITLE XX PUBLIC HEARING 2023 – FOR FY 24 & FY 25**

### HEARING/PLANNING COMMITTEE MEETING SUMMARY

The Seneca County Department of Job & Family Services (SCDJFS) Title XX Public Hearing was held on Monday, April 3, 2023, at 10:00 AM through a virtual meeting with Microsoft TEAMS and in person at Seneca County DJFS, with 6 people in attendance (Please see Sign-In Sheet) There were no virtual attendees on Microsoft TEAMS. SCDJFS conducts the county public hearing biennially.

The following Summary/Minutes were taken:

- Welcome:
  - Steve Kaifas started the meeting at 10:00 AM and welcomed the group.
- Purpose of meeting:
  - Steve Kaifas shared an overview of the purpose of the meeting and what legislation was passed creating CDJFS Planning Committees.
  - Steve Kaifas shared that SCDJFS collaborates with community partners to help meet the needs of individuals through social services.
  - Steve Kaifas shared the process, importance, and flexibility of Title XX funding and the impacts it has on residents and the agency.
- Presentation of SCDJFS Title XX Profile Plan for FY 2024 and FY 2025:
  - Steve Kaifas explained the procedure for the proposed Title XX Profile Plan, the services it covers and how this meeting is part of the planning for next two fiscal years. The allocations are unknown currently. The public hearing is held to garner community input for Title XX funding spending for upcoming years. SCDJFS will submit the Profile Plan to the state for approval by mid-May. Once Profile Plan in completed, SCDJFS will enter the data into the Title XX online tracking system to record the Profile Plan and quarterly expenditures.
  - The current funding available to use for reference are the following:
    - Title XX Transfer = \$380,770
    - Title XX Base = \$293,290
    - Social Services Operating (SSO) = \$26,903
    - Adult Protective Services (APS) = \$65,000
      - Total = \$765,963
    - These are Federal funds that run October through September (The federal fiscal year or FFY).
    - For the past FFY, we have received approximately \$765,963. We will have to project for FFY 24 and FFY25.



900 E. County Road 20  
Tiffin, Ohio 44883  
[www.senecadjfs.org](http://www.senecadjfs.org)



**SENECA COUNTY**  
JOB AND FAMILY SERVICES

CHILD SUPPORT  
PROTECTIVE SERVICES  
WORKFORCE & FAMILY SERVICES

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- SCDJFS reports in the online tool or the Certification of Funds of the direct expenditures, indirect expenditures, non-allocated costs, services, and purchased services.
- ODJFS provides the county agency guidance for entering data in the online tool.
- Non-allocated costs are paid for through the Certification of Funds process in CFIS. They are allowable costs and are reported in the system. SCDJFS will track the expenditures as to not exceed the allocated amount and be in ceiling excess.
- Children in SCDJFS custody are included in the count and are part of the calculation, this includes non-IV-E eligible kids.
- SCDJFS will project how many children and adults we will serve with the funds based on past expenditures.
- Funds are used to help protect children and adults, provide case management, etc.
- PRC Plan coverage updates:
  - Mike McLane discussed the PRC plan and provided a summary of services. COVID relief was added during the last couple of years to help individuals and families obtain and retain employment and to keep kids from coming into care therefore reducing trauma to kids.
  - The PRC plan is updated as changes occur and an updated plan is sent to ODJFS to post on their website with other county plans.

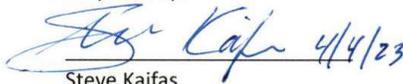
Comments/Questions: Steve Kaifas explained answers to the attendees.

- Q – How can the Children Services unit better utilize Kinship Incentive payment?
- A – Children Services process for request of the payment was discussed and a timeline was given to administrator to relay information to the staff. The PRC plan and process will be review with staff in a unit meeting with the fiscal unit in attendance.

No suggestions were made to change the current proposed Title XX Profile Plan.

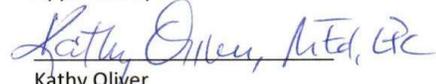
Adjournment: The meeting ended at 10:40 AM

Prepared by:

 4/4/23

Steve Kaifas  
Assistant Director

Approved by:



Kathy Oliver  
Director



900 E. County Road 20  
Tiffin, Ohio 44883  
www.senecadjfs.org





**OHIO AUDITOR OF STATE  
KEITH FABER**

**SINGLE AUDIT REPORT  
FOR THE FISCAL YEAR ENDED JUNE 30, 2022**

The State of Ohio, Single Audit Report ending June 30, 2022 can be viewed and downloaded from the following website:

[https://ohioauditor.gov/auditsearch/Reports/2023/State\\_of\\_Ohio\\_22\\_Franklin\\_FINAL.pdf](https://ohioauditor.gov/auditsearch/Reports/2023/State_of_Ohio_22_Franklin_FINAL.pdf)

# **PART V**

## **APPENDICES**

# **Appendix A: Required Certifications**

# **CERTIFICATION REGARDING DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS**

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 14 CFR Part 145. The regulations were published as Part VII of the May 26, 1988 Federal Register (pages 19160-19211).

## **(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS BELOW)**

- 1) The prospective primary participant certifies to the best of its knowledge and belief that it and its principals:
  - a) Are not presently debarred, suspended, proposed for disbarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
  - b) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default.
  - c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
  - d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default.
  
- 2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective primary participant shall attach an explanation to this proposal.

**Matt Damschroder, Director**  
**Printed Name & Title of Certification Official**

**Ohio Department of Job and Family Services**  
**Organization**

*Matt Damschroder*

\_\_\_\_\_  
**Signature**

8/24/2023

\_\_\_\_\_  
**Date**

## **INSTRUCTIONS FOR CERTIFICATION**

- (1)** By signing and submitting this proposal, the prospective primary participant is providing the certification set out below.
- (2)** The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.
- (3)** The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.
- (4)** The prospective primary participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
- (5)** The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implement Executive Order 12549. You may contact the department or agency to which this proposal is submitted for assistance in obtaining a copy of those regulations (13 CFR Part 145).
- (6)** The prospective primary participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.
- (7)** The prospective primary participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transactions," provided by the department agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

- (8) A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the ineligibility of its principals. Each participant may, but is not required to, check the Non-procurement List.
- (9) Nothing contained in the foregoing shall be construed to require establishment of a system of records to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealing.
- (10) Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

## Certification Regarding Drug-Free Workplace Requirements

The grantee certifies that it will provide a drug-free workplace by:

- a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- b) Establishing a drug-free awareness program to inform employees about-
  - 1) The dangers of drug abuse in the workplace;
  - 2) The grantee's policy of maintaining a drug-free workplace;
  - 3) Any available drug counseling, rehabilitation and employee assistance programs, and
  - 4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.
- c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
- d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will (1) Abide by the terms of the statement; and
  - 1) Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after each conviction;
- e) Notifying the agency within ten days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction;
- f) Taking one of the following actions, within 30 days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted-
  - 1) Taking appropriate personnel action against such an employee, up to and including termination; or
  - 2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
- g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e) and (f).

**Matt Damschroder, Director**

**Printed Name & Title of Certification Official**

**Ohio Department of Job and Family Services**

**Organization**

*Matt Damschroder*

**Signature**

8/24/2023

**Date**

## **Certification Regarding Environmental Tobacco Smoke**

Public Law 103227, Part C Environmental Tobacco Smoke, also known as the Pro Children Act of 1994, requires that smoking not be permitted in any portion of any indoor routinely owned or leased or contracted for by an entity and used routinely or regularly for provision of health, day care, education, or library services to children under the age of 18, if the services are funded by Federal programs either directly or through State or local governments, by Federal grant, contract, loan, or loan guarantee. The law does not apply to children's services provided in private residences, facilities funded solely by Medicare or Medicaid funds, and portions of facilities used for inpatient drug or alcohol treatment. Failure to comply with the provisions of the law may result in the imposition of a civil monetary penalty of up to \$1000 per day and/or the imposition of an administrative compliance order on the responsible entity by signing and submitting this application the applicant/grantee certifies that it will comply with the requirements of the Act.

The applicant/grantee further agrees that it will require the language of this certification be included in any subawards which contain provisions for the children's services and that all subgrantees shall certify accordingly.

**Matt Damschroder, Director**  
**Printed Name & Title of Certification Official**

**Ohio Department of Job and Family Services**  
**Organization**

*Matt Damschroder*

8/24/2023

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

## **Certification Regarding Lobbying**

### **Certification for Contracts, Grants, Loans, and Cooperative Agreements**

The undersigned certifies, to the best of his or her knowledge and belief, that:

1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

### **Statement for Loan Guarantees and Loan Insurance**

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

**Matt Damschroder, Director**  
**Printed Name & Title of Certification Official**

**Ohio Department of Job and Family Services**  
**Organization**

*Matt Damschroder*  
\_\_\_\_\_  
**Signature**

8/24/2023  
\_\_\_\_\_  
**Date**

**Appendix B: Ohio Department of Mental  
Health & Addiction Services (OMHAS)  
Final FFY 2024  
(October 1, 2023 – September 30, 2024)**



## **Ohio Department of Mental Health and Addiction Services**

### **Table of Contents**

Section I: Title XX Administration

Section II: Resource Allocation

Section III: FFY 2024 Title XX Plan Goals and Service Definition Crosswalk

Section IV: Mental Health Service Definitions

Section V: County Service Profiles

**Section I: Title XX Administration**  
**Ohio Department of Mental Health and Addiction Services**

**The Social Services Block Grant (SSBG)** is a flexible funding source that allows States and Territories to tailor social service programming to their population's needs. Through the SSBG States provide essential social services that help achieve a myriad of goals to reduce dependency and promote self-sufficiency; protect children and adults from neglect, abuse and exploitation; and help individuals who are unable to take care of themselves to stay in their homes or to find the best institutional arrangements. OhioMHAS is responsible for the administration of the **mental health** portion of the Social Services Block Grant according to Section 5101.46 of the Ohio Revised Code in collaboration with Ohio Department of Job and Family Services which has the relationship with the federal agency, Health and Human Services, Administration for Children and Families, Office of Community Services. The funds available to OhioMHAS are allocated to the county Alcohol, Drug Addiction, and Mental Health Services Boards and the community mental health board. The Boards contract with local service providers for the provision of the services. The administrative responsibilities of OhioMHAS include, but are not necessarily limited to the following:

1. Assist in the preparation and publication of the Comprehensive Social Services Plan.
2. Project estimated expenditures.
3. Allocate available Title XX resources to the Boards.
4. Maintain accountability for the use of federal funds.
5. Comply with all program reporting responsibilities.
6. Comply with all auditing requirements.
7. Maintain overall supervision, control and oversight of all Title XX activities funded through OhioMHAS.

All questions concerning the administration or operation of the mental health component of the Title XX program should be directed to the appropriate Alcohol, Drug Addiction, and Mental Health (ADAMH) Board, or the Manager of Title XX in the Office of Quality, Planning and Research, OhioMHAS.

**Section II** describes the tentative Title XX allocation to each Board for the period covered in this Plan. The amounts are based on OhioMHAS' estimate of available Title XX resources and are subject to change.

**Section III** is a crosswalk between federal Title XX definitions and Ohio Administrative Code Definitions of mental health services.

**Section IV** defines the description of the services that will be used in the mental health portion of the Title XX Program.

**Section V** includes a statewide budget for mental health expenditures for Title XX. OhioMHAS will maintain a copy of the individual County Service Profiles (budgets) that detail the anticipated types of services, expenditures, and number of recipients that will be funded through the mental health component of Title XX for the duration of the plan.

The following is the contact information for the 50 combined Alcohol Drug Addiction and Mental Health Services Boards that contract for the provision of mental health services funded by Title XX in 88 counties:

Board Name	Address	City	Zip	Telephone
Allen, Auglaize, Hardin Counties, ADAMH Board	529 South Elizabeth Street	Lima	45805	(419) 232-5120
Ashland County MHRS Board	1605 County Road 1095	Ashland	44805	(419) 281-3139
Ashtabula County ADAMH Board	4817 State Road - Suite 203	Ashtabula	44004	(440) 992-3121
Athens-Hocking-Vinton, 317 Board	7990 Dairy Lane - P. O. Box 130	Athens	45701	(740) 593-3177
Belmont-Harrison-Monroe ADAMH Board	99 North Sugar Street	St. Clairsville	43950	(740) 695-9998
Brown County MHAS	85 Banting Drive	Georgetown	45121	(937) 378-3504
Butler County Mental Health and Addiction Recovery Board	5963 Boymel Avenue	Fairfield	45014	(513) 860-9240
Clark, Greene, & Madison Counties MH & Recovery Board	1055 East High Street	Springfield	45505	(937) 323-0648
Clermont County MH & Recovery Board	2337 Clermont Center Drive	Batavia	45103	(513) 732-5400
Columbiana County MHRS	27 Vista Road - P. O. Box 500	Lisbon	44432	(330) 424-0195
Crawford-Marion Board of ADAMHS	142 Prospect Street	Marion	43302	(740) 387-8531
Cuyahoga County Community ADAMHS	2012 West 25th Street	Cleveland	44113	(216) 241-3400
Defiance, Fulton, Henry Williams ADAMH Board)	T-761 State Route 66	Archbold	43502	(419) 267-3355
Delaware-Morrow MHRS Board	40 North Sandusky Street - Suite 301	Delaware	43015	(740) 368-1740
Erie ADAMHS Board	2900 Columbus Avenue	Sandusky	44870	(419) 627-0769
Fairfield County ADAMH Board	108 West Main Street	Lancaster	43130	(740) 654-0829

Board Name	Address	City	Zip	Telephone
Franklin County ADAMH Board	447 East Broad Street	Columbus	43215	(614) 234-1057
Gallia-Jackson- Meigs Board of ADAMHS	53 Shawnee Lane - P. O. Box 514	Gallipolis	45631	(740) 446-3023
Geauga Board of MHR	13244 Ravenna Road	Chardon	44024	(440) 285-2382
Hamilton County MH and Recovery Services	2350 Auburn Avenue	Cincinnati	45219	(513) 946-8600
Hancock County ADAMHS Board	438 Carnahan Avenue	Findlay	45840	(419) 424-1985
Huron County Board of MHAS	12 Benedict Ave.	Norwalk	44857	(419) 668-8649
Jefferson County Prevention and Recovery Board	524 Madison Avenue	Steubenville	43952	(740) 282-1300
Lake County MRRS Board	1 Victoria Place - Suite 205	Painesville	44077	(440) 352-3117
Licking & Knox Counties MHR Board	1435-B West Main Street	Newark	43055	(740) 523-1234
Logan-Champaign Counties MHDAS Board	1521 North Detroit St. P. O. Box 765	West Liberty	43357	(937) 465-1045
Lorain County MHARS	1173 North Ridge Road East	Lorain	44055	(440) 233-2021
Lucas County MHR Board	701 Adams Street - Suite 800	Toledo	43604	(419) 213-4600
Mahoning County MHR Board	232 W. Federal St. Suite 201	Youngstown	44503	(330) 746-2959
Medina County ADAMH Board	246 Northland Drive	Medina	44256	(330) 723-9642
Miami-Dark-Shelby Recovery & MH Services	1100 Wayne Street, Suite 4000	Troy	45373	(937) 335-7727
Montgomery County ADAMH	409 E. Monument Avenue - Suite 102	Dayton	45402	(937) 443-0416
Muskingum Area ADAMH Board	1500 Coal Run Rd.	Zanesville	43701	(740) 454-8557
Paint Valley ADAMH Board	394 Chestnut Street	Chillicothe	45601	(740) 773-2383

Board Name	Address	City	Zip	Telephone
Portage County MH and Recovery Board	155 E. Main St. P. O. Box 743	Kent	44240	(330) 673-1756
Preble County MH & R Board	255 North Barron Street	Eaton	45320	(937) 456-6827
Putnam County ADAMH Board	835 N. Locus St.	Ottawa	45875	(419) 523-0027
Richland County MHRS Board	87 East First Street - Suite L	Mansfield	44902	(419) 774-5811
Scioto, Adams and Lawrence Counties, ADAMHS Board	919 Seventh Street	Portsmouth	45662	(740) 354-5648
Seneca-Ottawa-Sandusky-Wyandot MHRS Board	1200 N. State Route 53	Tiffin	44883	(419) 448-0640
Stark County MHRS Board	121 Cleveland Avenue, SW	Canton	44702	(330) 455-6644
Summit ADM Board	1867 W. Market St. Suite B2	Akron	44313	(330) 762-3500
Trumbull County MH& Recovery Board	4076 Youngstown Road SE, Suite 201	Warren	44481	(330) 675-2765
Tuscarawas and Carroll Counties ADAMHS Board	119 Garland Drive SW	New Philadelphia	44663	(330) 364-6488
Union County MH and Recovery Board	131 North Main Street	Marysville	43040	(937) 642-1212
Van Wert, Mercer& Paulding ADAMH Board	1054 South Washington Street - Suite A	Van Wert	45891	(419) 238-5464
Warren and Clinton Counties MHRS Board	212 Cook Road	Lebanon	45036	(513) 695-1695
Washington County Behavioral Health Board	344 Muskingum Avenue	Marietta	45750	(740) 374-6990
Wayne & Holmes Counties MH & Recovery Board	1985 Eagle Pass	Wooster	44691	(330) 264-2527
Wood County ADAMH Board	745 Haskins Road - Suite H	Bowling Green	43402	(419) 352-8475

## Section II: Resource Allocation

The Ohio Department of Job and Family Services appropriates 12.93% of the Social Services Block Grant Award to OhioMHAS each fiscal year in accordance with Section 5101.46(C) (1) (b) of the Ohio Revised Code. As described in the previous section, OhioMHAS contracts with fifty county and multi-county boards. The grant awards are received quarterly and distributed accordingly upon receipt. The tentative allocations from OhioMHAS to boards for FFY 2024 are:

TENTATIVE BOARD ALLOCATION	Title XX, CFDA 93.667
Allen-Auglaize-Hardin	\$113,753
Ashland	\$27,442
Ashtabula	\$75,061
Athens-Hocking-Vinton	\$82,682
Belmont-Harrison-Monroe	\$76,325
Brown	\$31,225
Butler	\$194,364
Clark-Green-Madison	\$208,135
Clermont	\$128,110
Columbiana	\$81,331
Cuyahoga	\$851,798
Four County Board	\$77,665
Delaware-Morrow	\$91,490
Erie	\$39,382
Fairfield	\$74,294
Franklin	\$783,202
Gallia-Jackson-Meigs	\$79,746
Geauga	\$43,403
Hamilton	\$561,899
Hancock	\$33,460
Huron	\$39,846
Jefferson	\$48,589
Lake	\$120,685
Licking-Knox	\$125,737
Logan-Champaign	\$52,730
Lorain	\$148,932
Lucas	\$306,578
Mahoning	\$178,088
Marion-Crawford	\$78,711
Medina	\$68,573
Tri-County Board	\$118,238
Montgomery	\$376,478
Muskingum Area	\$174,660

<b>TENTATIVE BOARD ALLOCATION</b>	<b>Title XX, CFDA 93.667</b>
Portage	\$77,863
Preble	\$17,915
Putnam	\$16,891
Richland	\$87,756
Paint Valley	\$166,327
Adams-Lawrence-Scioto	\$160,016
Seneca-Ottawa-Sandusky-Wyandot	\$106,650
Stark	\$221,744
Summit	\$362,868
Trumbull	\$126,193
Tuscarawas-Carroll	\$75,129
Union	\$16,140
Mercer-Van Wert-Paulding	\$46,713
Warren-Clinton	\$123,972
Washington	\$37,699
Wayne-Holmes	\$98,867
Wood	\$60,576
<b>*Board Allocation</b>	<b>\$7,295,931</b>
OhioMHAS Admin.	\$ 50,000.00
<b>Total</b>	<b>\$7,345,931</b>

\*Tentative amounts subject to change based on availability of federal funds

### Section III: Ohio’s FFY 2024 Comprehensive Social Services Plan Goals

**Goals: The Mental Health Title XX Program utilizes the services set forth in this section to accomplish one or more of the following national goals.**

Goals	Short Title	Title XX Definition
I	Self-Support	Achieving or maintaining economic self-support to prevent, reduce or eliminate dependency.
II	Self-Sufficiency	Achieving or maintaining economic self-sufficiency including reduction or prevention of dependency.
III A	Preventing Neglect, Abuse, Exploitation	Preventing or remedying neglect, abuse, or exploitation of children, or adults unable to protect their own interests.
III B	Preserving Families	Preserving, rehabilitating, or reuniting families.
IV	Community Based Care	Preventing or reducing inappropriate institutional care by providing for community based care, or other forms of less intensive care.
V	Institutional Care	Securing referral or admission for institutional care when other forms of care are not appropriate or providing services to individuals in institutional.

## **Certification Standards**

The Ohio Department of Mental Health and Addiction Services (OhioMHAS) has promulgated administrative rules which set forth certification criteria for all services that are funded through the community mental health system. The mental health Title XX services that are defined in this section must comply with these certification requirements. The sections of the Ohio Administrative Code are noted within each specific service definition.

## **Uniform Federal Service Definitions**

All services must be reported to the federal government using service definitions that have been established by the federal government. Because all publicly funded community mental health organizations must use the services and definitions identified in the OhioMHAS Certification Standards, OhioMHAS will collect the required Title XX recipient and expenditure information using the Ohio Administrative Code definitions use the following crosswalk in reporting the information to the federal government.

Uniform Federal TXX Definition	Service Definition Crosswalk Ohio Department of Mental Health and Addiction Services Service Definitions
<b>Case Management</b>	Community Psychiatric Supportive Treatment Service (5123-29-17)
<b>Counseling Services</b>	General Services 5123-29-03 <sup>1</sup>
<b>Employment Services</b>	Employment/Vocational Service (5123-29-11)
<b>Recreational Services</b>	Supplemental Behavioral health services (5123-29-27)
<b>Residential Treatment Services</b>	Residential Facility (5119.34) (rule effective January 1, 2018)
<b>Transportation Services</b>	Supplemental Behavioral health Services (5123-29-27)
<b>Other Services</b>	Mental Health Day Treatment (5123-29-06)
	Crisis Intervention Service (5123-29-10)
	Employment service (5123-29-11)
	Peer Recovery Service (5123-29-15)
	Certified Peer Recovery Supporter (5123-29-15.1)
	Peer Run Organization (5123-29-16)
	Therapeutic Behavioral services and psychosocial rehabilitation (5123-29-18)
	Supplemental Behavioral health services (5123-29-27)
	Intensive Home Based Treatment Service (5123-29-28)
	Assertive Community Treatment Service (5123-29-29)

\* All purely medical components of this service are ineligible for Title XX reimbursement unless the services are integral and subordinate to other behavioral health services.

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<sup>1</sup> General services are services provided within the scope of licenses professionals (e.g. psychiatrists, nurse practitioners, social workers, counselors).

## Section IV: Mental Health Service Definitions

The crosswalk in Section III details the relationship between federal Title XX Definitions and Mental Health Service Definitions in Ohio's Revised Code. This plan includes a brief definition from each of the rules, and does not include the complete rule. For the complete text of OhioMHAS certification rules, please see: <https://mha.ohio.gov/rules-and-regulations/rules/rules-in-effect/rules-in-effect>

All community mental health services listed below address the Title XX Goals of:

- I. Self-Support
- II. Self-Sufficiency
- III. Preventing Neglect, Abuse and Exploitation
- IV. Preserving Families
- V. Community-Based Care

### **5123-29-17 Community psychiatric supportive treatment (CPST) service**

Community psychiatric supportive treatment (CPST) service provides an array of services delivered by community based, mobile individuals or multidisciplinary teams of professionals and trained others. Services address the individualized mental health needs of the client. They are directed towards adults, children, adolescents and families and will vary with respect to hours, type and intensity of services, depending on the changing needs of each individual. The purpose/intent of CPST services is to provide specific, measurable, and individualized services to each person served. CPST services should be focused on the individual's ability to succeed in the community; to identify and access needed services; and to show improvement in school, work and family and integration and contributions within the community.

### **5123-29-03 General Services**

“General services” are the assessment activities, medical activities and counseling and therapy activities as defined in this rule. The general services shall be provided by the professional credentials listed in the appendix A of this rule within the scope of practice of those credentialed (licensed) professionals.

- **“Assessment”** is a clinical evaluation of a person which determines diagnosis, treatment needs and establishes a treatment plan to address the person's mental illness or substance use disorder.
- **“Counseling and therapy”** is an interaction with a person or persons where the focus is on achieving treatment objectives related to alcohol and other substances; or the person's mental illness or emotional disturbance. Counseling and therapy involves a face-to-face encounter between a client, group of clients, client and family members or family members and a behavioral health professional.

- **“Medical activities”** are those activities that are performed within professional scope of practice by staff that are licensed or certified by the state medical board of Ohio, the state of Ohio board of nursing, or a pharmacist licensed by the state of Ohio board of pharmacy; and are intended to address the behavioral and other physical health needs of clients receiving treatment for psychiatric symptoms or substance use disorders

### **5123-29-11 Employment Service**

The purpose and intent of an employment service is to promote recovery through the implementation of evidence based and best practices which allow individuals to obtain and maintain integrated competitive meaningful employment by providing training, ongoing individualized support, and skill development that honor client choice. The outcome of an employment service is that individuals will obtain and maintain a job of their choosing through rapid job placement which will increase their self-sufficiency and further their recovery. Employment services should be coordinated with mental health services and substance use treatment and services.

### **5123-29-27 Supplemental behavioral health services**

"Supplemental health services" means services other than those listed under divisions (A) to (Q) of section 340.09 of the Revised Code. Other mental health services may include representative payeeship, transportation and other supportive mental health services and may be offered by a variety of entities, including YMCAs, churches, children's cluster or family and children first.

## **Licensure of Residential Facilities (Residential Treatment in Title XX)**

### **5123-30-03 Definitions in effect beginning January 1, 2018**

(42) "Residential facility" means a publicly or privately operated home or facility that meets one of the following classifications as defined in division (B) of section 5119.34 of the Revised Code.: The categories of facility are: (a) Class one facilities provide accommodations, supervision, personal care services, and mental health services for one or more unrelated adults with mental illness or one or more unrelated children or adolescents with severe emotional disturbances. (b) Class two facilities provide accommodations, supervision, and personal care services to any of the following: (i) One or two unrelated persons with mental illness; (ii) One or two unrelated adults who are receiving residential state supplement payments; or, (iii) Three to sixteen unrelated adults. (c) Class three facilities provide room and board for five or more unrelated adults with mental illness.

### **5123-29-06 Mental health day treatment service**

Mental health day treatment is an intensive, structured, goal-oriented, distinct and identifiable treatment service that utilizes multiple mental health interventions that address the individualized mental health needs of the client. Mental health day treatment services are clinically indicated by assessment with clear admission and discharge criteria. The environment at this level of treatment is highly structured, and there should be an appropriate staff-to-client ratio in order to guarantee sufficient therapeutic services and professional monitoring, control and protection.

The purpose and intent of mental health day treatment is to stabilize, increase or sustain the highest level of functioning and promote movement to the least restrictive level of care.

The outcome is for the individual to develop the capacity to work towards an improved quality of life with the support of an appropriate level of care.

**5123-29-10 Crisis intervention service**

Crisis intervention is a face-to-face interaction with a person in response to a crisis or emergency situation they are experiencing.

**5123-29-15 Peer recovery services**

Peer recovery services are community-based services for individuals with a mental illness or substance use disorder; and consist of activities that promote recovery, self-determination, self-advocacy, well-being and independence. Peer recovery services are individualized, recovery-focused, and based on a relationship that supports a person's ability to promote their own recovery.

**5123-29-15.1 Certified peer recovery supporter**

A "certified peer recovery supporter" is an individual who has self-identified as being in recovery from a mental illness or substance use disorder, and has been certified through the department.

**5123-29-16 Peer run organization**

"Peer run organization" means any service or activity that is planned, developed, administered, delivered, and evaluated by persons, a majority of whom have a direct lived experience of a mental health or substance use disorder.

**51-29-18 Therapeutic behavioral services and psychosocial rehabilitation**

Therapeutic behavioral services (TBS) and psychosocial rehabilitation (PSR) services are an array of activities intended to provide individualized care coordination of behavioral health service needs. TBS and PSR services may be delivered by telephone, in person, involve collateral contacts, and across all settings that meet the needs of the individual.

(B) TBS and PSR service activities are:

- (1) Assisting individuals with accessing and obtaining health care; including primary, acute and specialty medical care, mental health, substance abuse services and developmental disabilities services, long-term care and ancillary services and supports;
- (2) Assisting individuals with and promoting proper medication regimen adherence;

- (3) Assisting individuals with applying for, obtaining, and accessing community and social supports services and other benefits including follow-up activities such as seeking or maintaining recovery, employment, education or housing;
- (4) Assisting individuals with symptom self-monitoring and management so they learn to identify and minimize the effects of their illness;
- (5) Educating individuals about, promoting, and supporting positive behavioral health lifestyle choices, wellness, self-empowerment, and assistance in achieving personal independence in managing basic needs as identified by the individual, parent, or guardian;
- (6) Facilitating and managing care setting transitions (e.g., inpatient-to-residential, residential to community);
- (7) Assisting individuals with making appointments, confirm that the patient attended the appointment, and determine the outcome of the visit and any needed follow-up;
- (8) Educating the individual and the individual's family, guardian, caregiver, or significant others about the individual's illness, treatment plan, needed services, and accessing needed services and supports including self-help services and natural supports; and,
- (9) Assisting with and coordinating prevention, management, and stabilization of crises; implementation of a crisis management plan; and ensuring post-crisis follow-up care is arranged and received.

### **5123-29-28 Intensive home based treatment (IHBT) service**

Intensive home based treatment (IHBT) service is a comprehensive mental health service provided to a child/adolescent and his or her family that integrates community psychiatric supportive treatment (CPST) service or health home service for persons with serious and persistent mental illness for a person enrolled in the service, mental health assessment service, mental health crisis response, behavioral health counseling and therapy service, and social services with the goal of either preventing the out-of-home placement or facilitating a successful transition back to home. IHBT service may also be provided to transitional age youth between the ages of eighteen and twenty-one who have an onset of serious emotional and mental disorders in childhood or adolescence. These intensive, time-limited mental health services are provided in the child/adolescent's natural environment with the purpose of stabilizing and improving his/her mental health functioning.

The purpose of IHBT is to enable a child/adolescent with serious emotional disturbance (SED) to function successfully in the least restrictive, most normative environment. IHBT services are culturally, ethnically, racially, developmentally and linguistically appropriate, and respect and build on the strengths of the child/adolescent and family's race, culture, and ethnicity.

**5123-29-29 Assertive community treatment (ACT) service**

Assertive community treatment (ACT) services are provided to an individual with a major functional impairment or behavior which present a high risk to the individual due to severe and persistent mental illness and which necessitate high service intensity. ACT services are also provided to the individual's family and other support systems. A client receiving ACT services may also have coexisting substance use disorder, physical health diagnoses, and/or mild intellectual disability. The service is available twenty-four hours a day, seven days a week.

## **Section V: County Service Profiles**

OhioMHAS' portion of Ohio's FY 2024 Title XX budget is summarized in an aggregate budget for 88 counties on the next page. The aggregate budget includes services, costs and recipients by eligibility status.

Each of the 88 counties has an individual County Service Profile signed by the Executive Director of each board. These County Service Profiles will be maintained by OhioMHAS, and the aggregate budget will be included in Ohio's Title XX Plan which is prepared by the Ohio Department of Job and Family Services.

88 COUNTIES

COUNTY MENTAL HEALTH TITLE XX SERVICES PLAN PROJECTIONS

ALLOCATION PERIOD: October 1, 2023 through September 30, 2024

FEDERAL TITLE XX SERVICE DEFINITION		ELIGIBILITY CATEGORY			TOTAL COSTS AND UNDUPLICATED RECIPIENTS
		SERVICES WITHOUT REGARD TO INCOME	INCOME ELIGIBLE		
			FOR FREE SERVICES	FOR SERVICES WITH A FEE	
CASE MANAGEMENT SERVICES	RECIP	1416	1371	359	3146
	COSTS	\$669,323	\$357,192	\$180,610	\$1,207,124.74
COUNSELING SERVICES	RECIP	1776	1452	746	3974
	COSTS	\$403,872.20	\$366,202.00	\$240,575.00	\$1,010,649.20
EMPLOYMENT SERVICES	RECIP	163	270	0	433
	COSTS	\$141,066.80	\$81,038.57	\$0.00	\$222,105.37
RECREATIONAL SERVICES	RECIP	0	2	0	2
	COSTS	\$0.00	\$2,000.00	\$0.00	\$2,000.00
RESIDENTIAL TREATMENT SERVICES	RECIP	372	210	0	582
	COSTS	\$1,636,547.00	\$891,544.00	\$0.00	\$2,528,091.00
TRANSPORTATION SERVICES	RECIP	90	0	0	90
	COSTS	\$18,140.00	\$0.00	\$0.00	\$18,140.00
OTHER SERVICES	RECIP	2817	1332	443	4592
	COSTS	\$1,112,867.00	\$845,895.69	\$330,158.00	\$2,288,920.69
TOTAL UNDUPLICATED RECIPIENTS			6,634	4,637	1,548
TOTAL COSTS		\$3,981,816.00	\$2,543,872.00	\$751,343.00	\$7,277,031.00
BOARD ADMINISTRATION					\$18,900.00
OhioMHAS ADMINISTRATION *		*(OhioMHAS Fiscal Office off the top; not part of this Excel calculation)			\$50,000.00
TOTAL PROJECTED EXPENDITURES					\$7,295,931.00

**Appendix C: Ohio Department of  
Developmental Disabilities (ODODD)  
Final FFY 2024  
(October 1, 2023 – September 30, 2024)**

# **OHIO DEPARTMENT OF DEVELOPMENTAL DISABILITIES**

Section I:	Organizational Structure
Section II:	Program Goals and Service Definitions
Section III:	Resource Allocation
Section IV:	Subrecipient Service Profiles
Section V:	Title XX Subrecipients

## **SECTION I: ORGANIZATIONAL STRUCTURE**

The Ohio Revised Code outlines the process by which the Ohio Department of Developmental Disabilities (DODD) administers its portion of Ohio's Title XX Social Services Block Grant. The Ohio Revised Code enables DODD to transfer a substantial portion of the responsibility for implementation and administration of the Title XX program for persons with developmental disabilities to the County Boards of Developmental Disabilities and other selected agencies serving persons with developmental disabilities in Ohio. These selected agencies include Advocacy and Protective Services, Inc. and Special Olympics Ohio.

The mission of DODD is continuous improvement of the quality of life for Ohio's citizens with developmental disabilities and their families. DODD is the coordinating agency for implementation of the Title XX program for individuals with developmental disabilities. The major responsibility of DODD is the overall coordination and administration of its portion of the Title XX program including, but not necessarily limited to, the following:

1. Assure compliance, together with the Ohio Department of Job and Family Services (ODJFS) and the Ohio Department of Mental Health & Addiction Services (OhioMHAS) with all mandated Title XX planning and reporting functions.
2. Allocate Title XX resources according to approved methodology.
3. Enter into grant agreements with County Boards of Developmental Disabilities and other appropriate agencies for the provision and documentation of Title XX eligible services.
4. Implement and operate an ongoing Title XX billing and reimbursement system.
5. Assure that all Title XX providers are reimbursed at reasonable rates of payment.
6. Provide information and technical assistance to subrecipients to ensure compliance with all federal and state legislative and regulatory requirements.
7. Maintain accountability for all federal Title XX funds that are disbursed through DODD.
8. Provide assistance to federal and other appropriate parties in the auditing of the Title XX program.

Within DODD, the Division of Fiscal Administration carries out the overall administration of the Title XX program.

DODD's Title XX Subrecipient Service Profiles were developed based upon the estimated number of individuals served within a given county from each County Board of Developmental Disabilities and each of the other organizations serving persons with developmental disabilities in Ohio who receive Title XX funds through DODD. The array of Title XX services provided through DODD subrecipients are subsets of those services made available through the Ohio Department of Job and Family Services (ODJFS) as detailed in the following sections.

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5. Assure that all Title XX providers are reimbursed at reasonable rates of payment.
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7. Maintain accountability for all federal Title XX funds that are disbursed through DODD.
8. Provide assistance to federal and other appropriate parties in the auditing of the Title XX program.

Within DODD, the Division of Fiscal Administration carries out the overall administration of the Title XX program.

DODD's Title XX Subrecipient Service Profiles were developed based upon the estimated number of individuals served within a given county from each County Board of Developmental Disabilities and each of the other organizations serving persons with developmental disabilities in Ohio who receive Title XX funds through DODD. The array of Title XX services provided through DODD subrecipients are subsets of those services made available through the Ohio Department of Job and Family Services (ODJFS) as detailed in the following sections.

## SECTION II: PROGRAM GOALS AND SERVICE DEFINITIONS

### PROGRAM GOALS

Federal legislation has established five national goals for the Title XX program. Each of the national goals is addressed by one or more of the services identified in this section.

It is important to note that the national goals represent levels of independence/dependence which may affect any human being. Goal I is the least restrictive and Goal V is the most restrictive.

GOAL	SHORT TITLE	DEFINITION
I	Self-support	Achieving or maintaining economic self-support to prevent, reduce, or eliminate dependency.
II	Self-sufficiency	Achieving or maintaining self-sufficiency including reduction or prevention of dependency.
IIIA	Preventing neglect, abuse, or exploitation	Preventing or remedying neglect, abuse, or exploitation of children or adults unable to protect their own interests.
IIIB	Preserving families	Preserving, rehabilitating, or reuniting families.
IV	Community based care	Preventing or reducing inappropriate institutional care by providing for community based care, home based care, or other forms of less intensive care.
V	Institutional care	Securing referral or admission for institutional care when other forms of care are not appropriate or providing services to individuals in institutions.

The table below describes how each Ohio Department of Developmental Disabilities Title XX Service aligns with the five national goals.

DEPARTMENT OF DEVELOPMENTAL DISABILITIES TITLE XX SERVICES	NATIONAL TITLE XX GOALS					
	I	II	IIIA	IIIB	IV	V
Day Care Services for Adults	X	X	X	X	X	
Education and Training Services	X	X	X	X	X	
Employment Services	X	X			X	
Independent and Transitional Living Services	X	X	X	X	X	
Information and Referral Services	X	X	X	X	X	
Other Services: Offender Re-Entry	X	X	X	X	X	
Protective Services for Adults			X			X
Recreational Services	X	X	X	X	X	
Special Services for Persons with Developmental Disabilities: Early Intervention		X	X	X	X	
Transportation Services	X	X	X	X	X	

**SERVICE DEFINITIONS**

All services provided directly or purchased by county boards of developmental disabilities (CBDD) or other agencies receiving Title XX funds from DODD must be based on, billed, and reported in accordance with Ohio Department of Developmental Disabilities’ standard units of service. Standard units that may be used to bill Title XX social services include the following:

- Hour
- 15 Minute
- One-Way Trip Per Person

Billing units, service codes and a description are as follows for each service area:

**Day Care Services for Adults**

<u>Service Code</u>	<u>Standard Unit</u>	<u>Description</u>
717.01	Hour	Provision of day care services or activities including meals (if provided), personal care services, health support, social interactions, recreation and general leisure activities.

## Education and Training Services

<u>Service Code</u>	<u>Standard Unit</u>	<u>Description</u>
754.01	Hour	Provision of an hour of instruction and training in such areas as consumer education, health education, community protection and safety, literacy education, English as a second language, and general educational development (GED) or provision of necessary testing, screening assessment, and referral to community resources.

## Employment Services

<u>Service Code</u>	<u>Standard Unit</u>	<u>Description</u>
726.01	Hour	<b>(Workshop)</b> Provision of an hour of employment planning and support including time spent in developing a plan for achieving community employment, assistance with career direction, testing, identifying barriers, job development, job coaching, training, counseling, and referral to community resources.
727.01	Hour	<b>(Supported Employment – Small Group)</b> Provision of an hour of employment services and training activities provided in regular business, industry and community settings for groups of two (2) to eight (8) workers with disabilities. Services are provided in a manner that promotes integration into the workplace and interaction between participants and people without disabilities in those workplaces.
728.01	Hour	<b>(Community)</b> Provision of one hour of services or activities of supported employment in a community setting. Services include vocational/job-related discovery or assessment; person-centered employment planning; job placement; job development; job analysis; training and systematic instruction; job coaching; benefits counseling; and negotiation with prospective employers, including job carving, discussion of hiring incentives and tax credits with the business, and providing support in requesting and implementing reasonable accommodations.

## Independent and Transitional Living Services

<u>Service Code</u>	<u>Standard Unit</u>	<u>Description</u>
755.01	Hour	Provision of one hour services and activities designed to help older youth in foster care or homeless youth make the transition

to independent living, or to help adults make the transition from an institution, or from homelessness to independent living.

### **Information and Referral Services**

<u>Service Code</u>	<u>Standard Unit</u>	<u>Description</u>
701.01	Hour	Provision of one hour of services designed to provide information about services provided by public and private service providers and brief assessment of client needs (but not diagnosis and evaluation) to facilitate appropriate referral to community resources.

### **Other Services: Offender Re-Entry**

<u>Service Code</u>	<u>Standard Unit</u>	<u>Description</u>
704.01	Hour	Provision of one hour of professional services or activities designed to support the successful transition of adult offenders with disabilities from prison or jail back into the community and to reduce recidivism. Component services or activities may include risk and needs assessment, behavior support plan, drug treatment, family engagement, sex offender treatment programs, mental health services including counseling, psychiatry, telepsychiatry, psychological services, and discharge planning.
705.01	Hour	Provision of one hour of service coordination services or activities designed to support the successful transition of adult offenders with disabilities from prison or jail back into the community and to reduce recidivism. Component services or activities may include risk and needs assessment, behavior support plan, vocational and educational assistance, employment readiness, case management, family engagement, mentoring, and discharge planning.

### **Protective Services for Adults**

<u>Service Code</u>	<u>Standard Unit</u>	<u>Description</u>
724.01	15 Minutes	Provision of fifteen minutes of services to maintain ongoing contact and follow-up with the adult in need of protection to assure that he or she remains protected until the threat of abuse, neglect, or exploitation is removed. Maintaining necessary collateral contacts.
724.02	15 Minutes	Provision of fifteen minutes of legal services per Section 5101.67 of the Ohio Revised Code.

## Recreational Services

<u>Service Code</u>	<u>Standard Unit</u>	<u>Description</u>
708.01	Hour	Provision of an hour of recreation/socialization services for adults including time spent in activities designed to assist individuals in taking advantage of individual or group activities to promote physical, cultural, or social development.

## Special Services for Persons with Developmental Disabilities: Early Intervention

<u>Service Code</u>	<u>Standard Unit</u>	<u>Description</u>
702.01	15 Minutes	Provision of services or activities that align with the requirements of Part C of IDEA (Early Intervention). These services will be designed to meet the developmental needs of an infant or toddler (ages 0 through 2 years) with a disability through supports to parents and other primary caregivers within the context of family and child strengths and interests, daily routines and activities, and natural environments. The following services may be provided so long as the specialists and activities related to these services are listed on an IFSP: direct service provision, service documentation such as progress notes and records of intervention, IFSP development, attending an IFSP meeting, travel and trans-disciplinary team meetings. The following activities may not be billed: service coordination, case management or anything related to the evaluation and assessment process, including redetermination.

## Transportation Services

<u>Service Code</u>	<u>Standard Unit</u>	<u>Description</u>
735.01	One-Way Trip	Provision of a one-way round trip.

### Section III: Resource Allocation

#### FFY24 Projected Allocations

TOTAL PROJECTED ALLOCATION		\$8,268,584.00
Entity	Allocation Percentage	Tentative Annual Allocation
Advocacy & Protective Services	0.088770	\$734,000.00
Special Olympics	0.020475	\$169,296.00
DODD Administration	0.006047	\$50,000.00
County Boards of Developmental Disabilities	0.884709	\$7,315,288.00
<b>Total Projected Allocation</b>	<b>1.000000</b>	<b>\$8,268,584.00</b>
County Boards of Developmental Disabilities	County Board Allocation Percentage	Tentative Annual County Allocation
ADAMS	0.002656	\$19,431.00
ALLEN	0.009071	\$66,360.00
ASHLAND	0.004934	\$36,096.00
ASHTABULA	0.009098	\$66,558.00
ATHENS	0.008339	\$60,999.00
AUGLAIZE	0.003360	\$24,580.00
BELMONT	0.005543	\$40,552.00
BROWN	0.003495	\$25,568.00
BUTLER	0.030864	\$225,777.00
CARROLL	0.002722	\$19,914.00
CHAMPAIGN	0.003269	\$23,913.00
CLARK	0.011957	\$87,469.00
CLERMONT	0.014233	\$104,121.00
CLINTON	0.003732	\$27,303.00
COLUMBIANA	0.008778	\$64,212.00
COSHOCTON	0.003568	\$26,100.00
CRAWFORD	0.004173	\$30,525.00
CUYAHOGA	0.117762	\$861,466.00
DARKE	0.004544	\$33,242.00
DEFIANCE	0.002937	\$21,487.00
DELAWARE	0.013766	\$100,701.00
ERIE	0.006884	\$50,358.00
FAIRFIELD	0.010921	\$79,892.00
FAYETTE	0.002633	\$19,258.00
FRANKLIN	0.115984	\$848,460.00
FULTON	0.003285	\$24,032.00
GALLIA	0.002695	\$19,713.00
GEAUGA	0.006470	\$47,333.00
GREENE	0.011306	\$82,708.00
GUERNSEY	0.003891	\$28,464.00
HAMILTON	0.067680	\$495,099.00
HANCOCK	0.005912	\$43,248.00
HARDIN	0.002697	\$19,729.00
HARRISON	0.001813	\$13,265.00
HENRY	0.003022	\$22,105.00
HIGHLAND	0.004073	\$29,795.00
HOCKING	0.003075	\$22,495.00
HOLMES	0.002904	\$21,244.00
HURON	0.004559	\$33,352.00
JACKSON	0.003069	\$22,451.00
County Boards of Developmental Disabilities	County Board Allocation Percentage	Tentative Annual County Allocation
JEFFERSON	0.005985	\$43,783.00
KNOX	0.005552	\$40,614.00
LAKE	0.013963	\$102,144.00
LAWRENCE	0.005240	\$38,332.00
LICKING	0.013292	\$97,236.00
LOGAN	0.004246	\$31,059.00
LORAIN	0.025342	\$185,386.00
LUCAS	0.044251	\$323,709.00
MADISON	0.003449	\$25,228.00
MAHONING	0.022252	\$162,779.00
MARION	0.006197	\$45,333.00
MEDINA	0.010381	\$75,943.00
MEIGS	0.002040	\$14,926.00
MERCER	0.003031	\$22,170.00
MIAMI	0.008138	\$59,528.00
MONROE	0.001413	\$10,340.00
MONTGOMERY	0.046227	\$338,166.00
MORGAN	0.001839	\$13,456.00
MORROW	0.002847	\$20,826.00
MUSKINGUM	0.006980	\$51,058.00
NOBLE	0.001413	\$10,340.00
OTTAWA	0.003614	\$26,438.00
PAULDING	0.001607	\$11,756.00
PERRY	0.003997	\$29,239.00
PICKAWAY	0.004672	\$34,177.00
PIKE	0.003650	\$26,697.00
PORTAGE	0.011720	\$85,736.00
PREBLE	0.003484	\$25,485.00
PUTNAM	0.002357	\$17,239.00
RICHLAND	0.010981	\$80,330.00
ROSS	0.007802	\$57,075.00
SANDUSKY	0.005330	\$38,989.00
SCIOTO	0.009398	\$68,748.00
SENECA	0.004852	\$35,495.00
SHELBY	0.004291	\$31,389.00
STARK	0.034763	\$254,301.00
SUMMIT	0.048057	\$351,552.00
TRUMBULL	0.016967	\$124,119.00
TUSCARAWAS	0.007099	\$51,932.00
UNION	0.004368	\$31,952.00
VAN WERT	0.002575	\$18,839.00
VINTON	0.001551	\$11,345.00
WARREN	0.013222	\$96,723.00
WASHINGTON	0.004791	\$35,051.00
WAYNE	0.007911	\$57,869.00
WILLIAMS	0.002735	\$20,009.00
WOOD	0.010610	\$77,617.00
WYANDOT	0.001840	\$13,460.00
<b>COUNTY TOTAL</b>	<b>1.000000</b>	<b>\$7,315,293.00</b>

## Section IV: Subrecipient Service Profiles

### DODD Estimates for FFY 2024

SERVICES	WITHOUT REGARD TO INCOME	
	# Recipients	Estimated Cost
Information and Referral Services	50	\$2,663.00
Specialized Services for DD - Early Intervention	19,103	\$12,005,799.45
Offender Re-Entry - Professional Services	0	\$0.00
Offender Re-Entry - Service Coordination	0	\$0.00
Recreational Services	340	\$297,244.06
Day Care Services for Adults	16	\$237,592.86
Protective Services for Adults - Protective Services	3,500	\$1,173,000.00
Protective Services for Adults - Legal Services	260	\$18,648.00
Employment Services - Workshop	75	\$176,511.15
Employment Services - Supported Employment Small Group	0	\$0.00
Employment Services - Community	20	\$4,168.00
Transportation	73	\$183,435.42
Education & Training	10	\$1,331.50
Independent & Transitional Living	0	\$0.00
<b>Total Services Without Regard to Income</b>	<b>23,447</b>	<b>14,100,393.44</b>

Note: All DODD Title XX services are provided without regard to income.

## Section IV: Subrecipient Service Profiles

### DODD Estimates for FFY 2024

SERVICES	WITHOUT REGARD TO INCOME	
	# Recipients	Estimated Cost
Information and Referral Services	50	\$2,663.00
Specialized Services for DD - Early Intervention	19,103	\$12,005,799.45
Offender Re-Entry - Professional Services	0	\$0.00
Offender Re-Entry - Service Coordination	0	\$0.00
Recreational Services	340	\$297,244.06
Day Care Services for Adults	16	\$237,592.86
Protective Services for Adults - Protective Services	3,500	\$1,173,000.00
Protective Services for Adults - Legal Services	260	\$18,648.00
Employment Services - Workshop	75	\$176,511.15
Employment Services - Supported Employment Small Group	0	\$0.00
Employment Services - Community	20	\$4,168.00
Transportation	73	\$183,435.42
Education & Training	10	\$1,331.50
Independent & Transitional Living	0	\$0.00
<b>Total Services Without Regard to Income</b>	<b>23,447</b>	<b>14,100,393.44</b>

Note: All DODD Title XX services are provided without regard to income.

## Section V: Title XX Subrecipients

SUBRECIPIENT	TITLE XX CONTACT	TITLE	E-MAIL ADDRESS	MAILING ADDRESS	PHONE NUMBER
ADAMS CBDD	MELINDA HORSLEY	BUSINESS MANAGER	m.horsley@adamscbdd.org	482 Rice Drive PO Box 157, West Union, OH 45693	937-544-2574 ext.39
	LIZABETH LAFFERTY	SUPERINTENDENT	l.lafferty@adamscbdd.org		
Advocacy and Protective Services Inc	KRISTEN HENRY	EXECUTIVE DIRECTOR	kristen.henry@apsiohio.org	4110 North High Street, 2nd Floor, Columbus, OH 43214	614-262-3800
ALLEN CBDD	Theresa Schnipke	SUPERINTENDENT	tschnipke@acbdd.org	2500 Ada Road, Lima, OH 45801	419-221-1385 ext 1207
	MARTHA J. NANCE	DIRECTOR OF BUSINESS	mnance@acbdd.org		
ASHLAND CBDD	KIMBERLY MEEHAN	Director of Business Operations/HR	k.meehan@daleroy.org	1256 S. Center St., Ashland, OH 44805	419-289-0470
	DAVID ASHLEY	SUPERINTENDENT	d.ashley@daleroy.org		
ASHTABULA CBDD	TONI SCURPA	SUPERINTENDENT	toni.scurpa@ashtabuladd.org	2505 South Ridge East, Ashtabula, OH 44004	440-224-2155
	LORI BURDICK	BUSINESS MANAGER	lori.burdick@ashtabuladd.org		
ATHENS CBDD	Kevin Davis	SUPERINTENDENT	kdavis@athenscbdd.org	801 West Union Street, Athens, OH 45701	740-594-3539 ext 224
	SCOTT ZIELINSKI	Director of Finance	szielinski@athenscbdd.org		
AUGLAIZE CBDD	TODD R. BUSSE	BUSINESS MANAGER	tbusse@auglaizedd.org	20 E. First St. New Bremen, OH 45869	419-629-1502
	RENEE KOHLER	SUPERINTENDENT	rkohler@auglaizedd.org		
BELMONT CBDD	STEVE WILLIAMS	SUPERINTENDENT	swilliams@bcbdd.org	68421 Hammond Rd, St Clairsville, OH 43950	740-699-1311 740-695-0407 ext 339
	LORI BALVIN	Business Manager	lbalvin@bcbdd.org		
BROWN CBDD	TAMMIE KELLER	BUSINESS MANAGER	tkeller@browncbdd.org	9116 Hamer Road, Suite A, Georgetown, OH 45121	937-378-4891 ext 228
	KRAIG WALKER	SUPERINTENDENT	kwalker@browncbdd.org		
BUTLER CBDD	Lisa Guliano	SUPERINTENDENT	lmguliano@butlerdd.org	282 N. Fair Ave, Hamilton, OH 45011	513-785-4641 513-785-2815
	HAILEY QUINN	Business Services Director	hmquinn@butlerdd.org		
CARROLL CBDD	RAY HEASTON	BUSINESS MANAGER	rheaston@carrollhills.com	P.O. Box 429, Carrollton, OH 44663	330-627-6555
	MATTHEW CAMPBELL	SUPERINTENDENT	MCampbell@carrollhills.com		
CHAMPAIGN CBDD	TYLER DAVIS	BUSINESS DIRECTOR	t.davis@champaigncbdd.org	1250 E. Highway 36, P.O Box 829, Urbana, OH 43078	937-653-5217
	LEIGH ANNE WENNING	SUPERINTENDENT	l.wenning@champaigncbdd.org		
CLARK CBDD	DR. RAVI SHANKAR	COMPTROLLER/ BUSINESS MANAGER	rshankar@clarkdd.org	2527 Kenton Street, Springfield, OH 45505	937-328-4626
	WILLIAM BAGNOLA	SUPERINTENDENT	wbagnola@clarkdd.org		
CLERMONT CBDD	DAVID SININGER	DIRECTOR OF BUSINESS OPERATIONS	dsininger@clermondtd.org	2040 US Highway 50, Batavia, OH 45103	513-732-4924
	DAN OTTKE	SUPERINTENDENT	dottke@clermondtd.org		
CLINTON CBDD	JULIE EASTES	BUSINESS MANAGER	jeastes@nikecenter.org	4425 St. RT. 730, Wilmington, OH 45177	937-382-7519
	KYLE LEWIS	SUPERINTENDENT	klewis@nikecenter.org		
COLUMBIANA CBDD	KRISTA ZAHRNDT-COX	BUSINESS MANAGER	k.zahrndt-cox@ccbdd.net	7675 State Route 45 Lisbon, OH, 44432	330-424-7788
	WILLIAM DEVON	SUPERINTENDENT	b.devon@ccbdd.net		
COSHOCOTON CBDD	STEVE OSTER	SUPERINTENDENT	soster@coshdd.org	23720 Airport Road, Coshocton, OH 43812	740-622-2032
	JILL LAHNA	BUSINESS MANAGER	jlahna@coshdd.org		
CRAWFORD CBDD	Rachel Malone	Director of Business Services	rmalone@eriecbdd.org	1650 E Southern Ave, Bucyrus, OH 44820	419-562-3321
	COURTNEY STURTS	SUPERINTENDENT	sturts@crawfordcbdd.org		
CUYAHOGA CBDD	KELLY PETTY	SUPERINTENDENT & CEO	Petty.Kelly@Cuyahogabdd.org	1275 Lakeside Ave East, Cleveland, OH 44114	216-736-4577
	GINA HUFFMAN	Division Manager - Business Operations	huffman.gina@cuyahogabdd.org		
DARKE CBDD	TONYA CLARK	SUPERINTENDENT	tonyab@darkedd.org	5844 Jaysville-St. Johns Road, Greenville, OH 45331	937-548-9057 ext 3019
	CHRISTY BUGHER	Business Services Director	christyb@darkedd.org		
Defiance CBDD	HEIDI HULL	SUPERINTENDENT	hhull@defiancedd.org	195 Island Park Ave., Defiance, OH 43512	(419) 782-6621 (419) 782-4002
	KARRAH RATH	Business Manager	krath@defiancedd.org		
DELAWARE CBDD	KRISTINE HODGE	SUPERINTENDENT	kristine.hodge@dcbdd.org	7991 Columbus Pike, Lewis Center, OH 43035	740-201-5807 740-201-5803
	AMY FUNK	Director of Operations/Business Manager	amy.funk@dcbdd.org		
ERIE CBDD	RACHEL MALONE	DIRECTOR OF BUSINESS SERVICES	rmalone@eriecbdd.org	4405 Galloway Rd., Sandusky, OH 44870	419-626-0208
	CARRIE BEIER	SUPERINTENDENT	cbeier@eriecbdd.org		
FAIRFIELD CBDD	JOHN PEKAR	SUPERINTENDENT	jpekar@fairfielddd.com	795 College Ave. Lancaster, OH 43130	740-652-7230 740-652-7220
	BETH SEIFERT	CHIEF FISCAL OFFICER	bseifert@fairfielddd.com		
FAYETTE CBDD	LORI D. MOORE	BUSINESS DIRECTOR	lmoore@fayettedd.com	1330 Robinson Rd, Washington C.H., OH 43160	740-335-7453
	DEBRA BUCCILLA	SUPERINTENDENT	Dbuccilla@fayettedd.com		
FRANKLIN CBDD	DOROTHY YEAGER	Chief Business Officer	dot.yeager@fcbdd.org	2879 Johnstown Road, Columbus, OH 43219	614-342-5968
	JED MORISON	SUPERINTENDENT	jed.morison@fcbdd.org		
FULTON CBDD	Emmi Johnson	Business Manager	emmi@nowac.com	1210 N. Ottokee St., Wauseon, OH 43567	419-337-4575
	BETH FRIESS	SUPERINTENDENT	bfriess@fultoncountyoh.com		
GALLIA CBDD	CRYSTAL DOUBLE	BUSINESS MANAGER	cdouble@galliadd.com	77 Mill Creek Road, Gallipolis, OH 45631	740-446-6902
	MELINDA KINGERY	SUPERINTENDENT	mkingery@galliadd.com		
GEAUGA CBDD	DAVID CARLSON	DIRECTOR OF BUSINESS OPERATIONS	dcarlson@geaugadd.org	8200 Cedar Rd #3550, Chesterland, OH 44026	440-729-9406
	DONALD RICE, II	SUPERINTENDENT	drice@geaugadd.org		

SUBRECIPIENT	TITLE XX CONTACT	TITLE	E-MAIL ADDRESS	MAILING ADDRESS	PHONE NUMBER
GREENE CBDD	Jose (Joe) Nava	Director of Finance and Administration	jnava@greenedd.org	245 Valley Rd, Xenia, OH. 45385	937-562-6513
	JOHN LAROCK	SUPERINTENDENT	jarock@greenedd.org		
GUERNSEY CBDD	STEPHANIE NEUHART	BUSINESS MANAGER	sneuhart@guernseycountydd.org	60770 Southgate Road, Byesville, OH 43723	740-439-4451
	KELLIE BROWN	SUPERINTENDENT	kbrown@guernseycountydd.org		
HAMILTON CBDD	LEIA SNYDER	SUPERINTENDENT	leia.snyder@hamiltondds.org	1520 Madison Road, Cincinnati, OH 45206	513-559-6690 513-559-6682
	NEIL TOWNSEND	Director, Office of Budget and Administrative Operations	neil.townsend@hamiltondds.org		
HANCOCK CBDD	STEVE HARPER	BUSINESS MANAGER	sharper@blanchardvalley.org	1700 E. Sandusky St., Findlay, OH 45840	419-422-6386 ext 1305 419-422-8173
	KELLY GRISHAM	SUPERINTENDENT	kgrisham@blanchardvalley.org		
HARDIN CBDD	Cayla Warnock	Business Manager	cwarnock@ucbdd.org	705 N. Ida St., Kenton, OH 43326	419-674-4158 ext. #23
	KARA BROWN	SUPERINTENDENT	KLBrown@hardindd.org		
HARRISON CBDD	STEPHEN L. WILLIAMS	SUPERINTENDENT	NA	82480 Cadiz-Jewett Rd, Cadiz, OH 43907	740-942-2158 740-699-1311
	LORI BALVIN	BUSINESS MANAGER	lori.balvin@hcbdd.org		
HENRY CBDD	Kelly Aldrich	SUPERINTENDENT	kaldrich@henrydd.org	135 East Maumee, Napoleon, OH 43545	419-599-2892 ext 240
	Tracy Deblin	Business Manager / Medicaid Services Manager	tdeblin@henrydd.org		
HIGHLAND CBDD	LORI MOORE	BUSINESS MANAGER	lmoore@highdd.org	8919 US 50, Hillsboro, OH 45133	937-393-4237
	DEBRA BUCCILLA	SUPERINTENDENT	dbuccilla@highdd.org		
HOCKING CBDD	KARON FISHER	DIRECTOR OF FINANCE	kfisher@hockingdd.org	1369 E. Front St. PO Box 387, Logan, OH 43138	740-385-6805 ext. 237
	JILL SQUIRES	SUPERINTENDENT	jsquires@hockingdd.org		
HOLMES CBDD	CURTIS GOEHRING	BUSINESS / PERSONNEL MANAGER	cgoehring@holmesdd.org	8001 TR 574, Holmesville, OH 44633	330-674-8045
	MARIANNE MADER	SUPERINTENDENT	mmader@holmesdd.org		
HURON CBDD	ALLYN SCHNELLINGER	BUSINESS MANAGER	aschnellinger@hurondd.org	306 South Norwalk Rd, Norwalk, OH 44857	419-668-8840
	KARI SMITH	SUPERINTENDENT	ksmith@hurondd.org		
JACKSON CBDD	MYRA MATHEWS	BUSINESS MANAGER	mmathews@jcbdd.org	P.O. Box 607 822 Sethers Drive, Jackson, OH 45640	740-286-6491
	NICHOLAS ELLIOTT	SUPERINTENDENT	nelliott@jcbdd.org		
JEFFERSON CBDD	Randy Cottis	Business Manager	rcottis@jcbdd.com	256 John Scott HWY, Steubenville, OH 43952	740-266-3843 ext 2110 740-264-7176
	MICHAEL ZINNO	SUPERINTENDENT	mzinno@jcbdd.com		
KNOX CBDD	ROBERT MAHLE	FISCAL DIRECTOR	rmahle@knoxdd.com	11700 Upper Gilchrist Rd, Mt. Vernon, OH 43050	740-397-4656 740-393-6975
	STEVE OSTER	SUPERINTENDENT	soster@knoxdd.com		
LAKE CBDD	ELFIE ROMAN	SUPERINTENDENT	elfie.roman@lakebdd.org	8121 Deepwood Blvd. , Mentor, OH 44060	440-350-5069 440-350-5018
	ERIC HAMMER	FINANCE AND BUSINESS MANAGER	eric.hammer@lakebdd.org		
LAWRENCE CBDD	Amy Brand	BUSINESS MANAGER	abrand@lawrencedd.org	604 Carlton Davidson Lane, Coal Grove, OH 45638	740-532-7401
	JULIE MONROE	SUPERINTENDENT	jmonroe@lawrencedd.org		
LICKING CBDD	GARY SMITH	DIRECTOR OF FINANCE & BUSINESS OPERATIONS	gary.smith@lcountydd.org	116 N. 22nd St., Newark, OH 43055	740-349-6588
	JASON UMSTOT	SUPERINTENDENT	jason.umstot@lcountydd.org		
LOGAN CBDD	LANA SWITZER	BUSINESS MANAGER	lswitzer@logancbdd.org	1851 St. Rt. 47 W, Bellefontaine, OH 43311	937-292-3031
	SAUL BAUER	SUPERINTENDENT	sbauer@logancbdd.org		
LORAIN CBDD	AMBER FISHER	SUPERINTENDENT	afisher@murrayridgecenter.org	1091 Infirmary Road, Elyria, OH 44035	440-329-3734 ext 7700
	GREGORY WESTGATE	Director of Business	gwestgate@murrayridgecenter.org		
LUCAS CBDD	NETRA HILLIARD	ASSISTANT DIRECTOR	nhilliard@lucassdd.org	1154 Larc Lane, Toledo, OH 43614	419-380-4000
	RICHARD JACKSON	DIRECTOR OF BUSINESS OPERATIONS	rjackson@lucassdd.org		
	MICHELE MYERHOLTZ	SUPERINTENDENT	mmyerholtz@lucassdd.org		
MADISON CBDD	MELODY WILLIAMS	BUSINESS DIRECTOR	mwilliams@co.madison.oh.us	500 Elm Street, London, OH 43140	740-852-7050 ext 1820
	SUSAN R. THOMPSON	SUPERINTENDENT	sthompson@co.madison.oh.us		
MAHONING CBDD	WILLIAM WHITACRE	SUPERINTENDENT	wwhitacre@mahoningcountyoh.gov	4791 Woodbridge Drive, Austintown, OH 44515	330-799-2481 330-797-2828
	SEAN KERN	Business Manager	skern@mahoningcountyoh.gov		
MARION CBDD	CHERYL PLASTER	SUPERINTENDENT	CPlaster@marioncountydd.org	2387 Harding Highway East, Marion, OH 43302	740-387-1035 ext 110
	TRAVIS HARRAH	DIRECTOR OF OPERATIONS	tharrah@marioncountydd.org		
MEDINA CBDD	CAREY A. BATES	Director of Business	careyb@mcbdd.org	4691 Windfall Road, Medina, OH 44256	330-725-7751
	STACY MALECKAR	SUPERINTENDENT	smaleckar@mcbdd.org		
MEIGS CBDD	KAY DAVIS	SUPERINTENDENT	kaydavis@meigscbdd.org	P.O. Box 307 Syracuse, OH 45779	740-992-6681
	JAMIE HUMPHREY	Busineses & Medicaid manager	jamiehumphrey@meigscbdd.org		
MERCER CBDD	SHAWN THIEMAN	SUPERINTENDENT	sthieman@mercerdd.org	4980 Mud Pike, Celina OH 45822	419-586-2369
	SARAH FLENAR	Business Manager	sflenar@mercerdd.org		
MIAMI CBDD	BRIAN GREEN	SUPERINTENDENT	briang@riversidedd.org	1625 N. Troy Road, Troy, OH 45373	937-440-3030
	FLOYD GREGG	Business Director	floyd.gregg@riversidedd.org		
MONROE CBDD	HELEN RING	SUPERINTENDENT	helen.ring@monroecountyohio.com	47011 SR 26 Box 623, Woodsfield, OH 43793	740-472-1712
	JODI SHAFER	Administrative Assitant/Fiscal Officer	jodi.shaffer@monroecountyohio.com		
MONTGOMERY CBDD	DR. PAMELA COMBS	SUPERINTENDENT	pcombs@mcbdds.org	5450 Salem Ave., Dayton, OH 45426	937-837-9258 937-837-9249
	ANDREW KINDER	DIRECTOR OF BUSINESS & OPERATIONS	akinder@mcbdds.org		
MORGAN CBDD	WENDY GORREL	SUPERINTENDENT	wgorrell@morgandd.org	900 S. Riverside Drive, McConnelsville, OH 43756	740-962-4200

SUBRECIPIENT	TITLE XX CONTACT	TITLE	E-MAIL ADDRESS	MAILING ADDRESS	PHONE NUMBER
	AMY GRUBBS	Business Director	agrubbs@morgandd.org		
MORROW CBDD	NANCY FOGLESONG	SUPERINTENDENT	nfoglesong@whetstoneserves.com	406 Bank St. MT., Gilead, OH 43338	419-947-7045
	COLLIN SANDERS	Director of Finance and Operations	csanders@morrowdd.com		
MUSKINGUM CBDD	STEPHANIE NEUHART	BUSINESS MANAGER	sneuhart@muskingumdd.org	655 Zane Street, Zanesville, OH 43701	740-453-4829
	KELLIE BROWN	SUPERINTENDENT	kbrown@muskingumdd.org		
NOBLE CBDD	LORI BALVIN	BUSINESS MANAGER	lori.balvin@hcbdd.org	18506 Woodsfield Road, Caldwell, OH 43724	740-732-7144
	STEPHEN L. WILLIAMS	SUPERINTENDENT	NA		740-699-1311
OTTAWA CBDD	KIM STRONG-TODD	SUPERINTENDENT	kstrong-todd@ocbdd.org	235 N. Toussaint South Rd. Oak Harbor, Ohio 43449	419-898-0400 ext. 3114 866-755-4440
PAULDING CBDD	JAMES STRIPE	SUPERINTENDENT	jstripe@pauldingdd.com	900 Fairground Drive, Paulding, OH 45879	419-399-4800
	EMILEE JOHNSON	BUSINESS MANAGER	emmi@nowac.com		
PERRY CBDD	CALEY BOYDEN	BUSINESS MANAGER	c.boyden@perrydd.org	499 N. State St, New Lexington, OH 43764	740-342-3542
	DAVID COUCH	SUPERINTENDENT	d.couch@perrydd.org		
PICKAWAY CBDD	Amanda Fay	Director of Business, Finance and Operations	afay@pickawaydd.org	200 E. High St. Circleville, OH 43113	740-477-3353 ext 25
	MICHAEL PELCIC	SUPERINTENDENT	mpelcic@pickawaydd.org		
PIKE CBDD	Ken Albert	Director of Fiscal Operations (contract)	kalbert1647@gmail.com	330 E North St., Waverly, OH 45690	740-947-8470
	JEFF ALLEN	SUPERINTENDENT	jeff.allen@pikeboarddd.org		
PORTAGE CBDD	TARA BEATTY	DIRECTOR OF BUSINESS MANAGEMENT	tarab@portagedd.org	2606 Brady Lake Road, Ravenna, OH 44266	330-297-8985
	JOHN VENNETTI	SUPERINTENDENT	johnv@portagedd.org		
PREBLE CBDD	Brian Green	SUPERINTENDENT	bgreen@prebledd.org	200 Eaton Lewisburg Rd. Suite 201 Eaton, OH 45320	937-456-5891
	JENNA TAYLOR	BUSINESS MANAGER	busmgr@prebledd.org		
PUTNAM CBDD	Eva Von Sossan	Business Manager	evonsossan@putnamdd.org	7989 State Route 108, Ottawa, OH 45875	419-876-3932
	MICHAEL BOAZ	SUPERINTENDENT	mboazpcdd@bright.net		419-203-0338
RICHLAND CBDD	ALICIA BAILEY	DIRECTOR OF HR & FINANCE	abailey@rnnewhope.org	314 Cleveland Avenue, Mansfield, OH 44902	419-774-4206
	MICHELLE GIESS	SUPERINTENDENT	mgieess@rnnewhope.org		419-774-4225
ROSS CBDD	DAVID VOSKUHL	BUSINESS MANAGER	dvoskuhl@rossdd.org	11286 County Road 550, Chillicothe, OH 45601	740-773-8044
	AMY BEELER	SUPERINTENDENT	abeeler@rossdd.org		
SANDUSKY CBDD	MICHELE MONG	BUSINESS MANAGER	mmong@scbdd.org	1001 Castalia Street, Fremont, OH 43420	419-332-9296 ext 113
	SARAH ZIMMERMAN	SUPERINTENDENT	szimmerman@scbdd.org		
SCIOTO CBDD	MATTHEW PURCELL	SUPERINTENDENT	mpurcell@sciotodd.org	2617 Gallia St., Portsmouth, OH 45662	740-353-0636
	STEVEN SOWKULECH	Director of Finance and HR	ssowkulech@sciotodd.org		
SENECA CBDD	RICHARD A. WILLIAMS	DIRECTOR OF BUSINESS OPERATIONS	rwilliams@senecadd.org	780 E. CR 20, Tiffin, OH 44883-9351	419-447-7521 ext 104
	LEWIS L. HURST	SUPERINTENDENT	lhurst@senecadd.org		
SHELBY CBDD	LEIGH ANNE WENNING	SUPERINTENDENT	lhurst@senecadd.org	1200 S. Children's Home Road, Sidney, OH 45365	937-497-8155
	TYLER DAVIS	Business Manager	tdavis@shelbydd.org		
SPECIAL OLYMPICS OHIO	JESSICA STEWART	PRESIDENT / CEO	jstewart@sooh.org	3303 Winchester Pike, Columbus, OH 43232	614-239-7050
	SCOTT DODSON	Business Manager	sdodson@sooh.org		
STARK CBDD	LEIGH A. PAGE	CHIEF FISCAL OFFICER	PageL@starkdd.org	2950 Whipple Ave. NW, Canton, OH 44708	330-479-3928
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