

FCASMTL 437 (Five Year Review of Rules on Report Disposition Appeal Policy, Case Records and County Memorandum of Understanding Contained in Chapter 5101:2-33 of the Ohio Administrative Code)

Family, Children and Adult Services Manual Transmittal Letter No. 437

TBA

TO: Family, Children and Adult Services Manual Holders

FROM: Kimberly Hall, Director

SUBJECT: Five Year Review of Rules on Report Disposition Appeal Policy, Case Records and County Memorandum of Understanding contained in Chapter 5101:2-33 of the Ohio Administrative Code.

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This letter transmits to the Ohio Administrative Code (OAC) rules which address the PCSA requirements for complaint review and report disposition appeal policy, case record, and county memorandum of understanding. These rules have been reviewed under five-year review requirements, with no resulting changes to 5101:2-33-23, and 5101:2-33-26. Only one minor revision was made to 5101:2-33-20. Rule 5101:2-33-20 will become effective August 15, 2020. No-change rules 5101:2-33-23 and 5101:2-33-26 retain their prior effective dates.

OAC 5101:2-33-20 entitled **PCSA Complaint Review and Report Disposition Appeal Policy** sets forth the PCSA requirements for developing a written policy to receive, review, and resolve complaints and report dispositions. A minor revision was made to remove a reference to a rescinded rule.

There are no recommended changes to the following rules.

OAC 5101:2-33-23 entitled **Case Records for Children Services** sets forth the PCSA requirements for maintaining case records. This rule outlines the type of record to be kept, the duration of time, and the method in which it is to be maintained.

OAC 5101:2-33-26 entitled **The County Child Abuse and Neglect Memorandum of Understanding** sets forth the PCSA expectation to create a document outlining the normal operating procedures by all concerned officials in the execution of their respective responsibilities pursuant to division (J)(2) of section 2151.421 of the Ohio Revised Code when conducting child abuse or neglect assessment/investigations. The purpose of the memorandum is to delineate the roles and responsibilities of each official or agency in assessing/investigating child abuse or neglect in the county.

INSTRUCTIONS:

The following chart indicates the materials that should be removed from the Family, Children and Adult Services Manual (FCASM) and the materials that should be added.

LOCATION	REMOVE AND FILE AS OBSOLETE	INSERT/REPLACEMENT
MANAGEMENT AND ADMINISTRATION	Chapter 5101:2-33 5101:2-33-20 5101:2-33-23 5101:2-33-26	Chapter 5101:2-33 5101:2-33-20 5101:2-33-23 5101:2-33-26
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