

Written Permission When Children are Transported

Routine Trips

Written permission from the parent is to include:

- The child's name.
- The destination(s) of the trip(s).
- The signature of the parent.
- The date on which the permission was signed.
- A statement notifying parents how their children will be transported.

The written permission is to be valid for the routine trip(s) for one year or until withdrawn by the parent.

Field Trips

Written permission from the parent is to include:

- The child's name.
- The date(s) and destination(s) of the trip(s).
- The departure and return time(s) of the trip(s).
- The signature of the parent.
- The date on which the permission was signed.
- A statement notifying parents how their child will be transported.